



# DEMOLITION PERMIT APPLICATION

Accessory Structure  Single Family  Commercial  Multi-Family  (# of units: \_\_\_\_\_)

**Job Information:**

Owner Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Owner Email: \_\_\_\_\_

Owner Mailing Address (if different): \_\_\_\_\_

STRAP #: \_\_\_\_\_

Job Address: \_\_\_\_\_ Fort Myers Beach, FL 33931, Lee County

**Contractor's Information:**

Contractor Business Name: \_\_\_\_\_ License #: \_\_\_\_\_

Qualifiers Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Email: \_\_\_\_\_

**Scope of work:** \_\_\_\_\_ # of

Structures \_\_\_\_\_ Estimated cost value: \_\_\_\_\_ \*if over \$5000 a NOC is required.

**Work being performed:** (Select one) Total Demolition      Partial Demolition

**SUBMITTAL REQUIREMENTS:**

**RESIDENTIAL STRUCTURE** (SFR/Duplex, Shed, MRV, any structure on Residential Property including pools)

An electronic set of plans in PDF format consisting of the following:

- a. Property dimensions
- b. ALL structures on property & highlight building(s) to be demolished.
- c. Silt fence location in order to maintain all stormwater on site.

**COMMERCIAL BUILDING STRUCTURE**

An electronic set of plans in PDF format consisting of the following:

- a. Property dimensions
- b. ALL structures on property & highlight building(s) to be demolished.
- c. Silt fence location in order to maintain all storm water on site.
- d. Identify all existing drainage grates which are on site.
- e. An "Asbestos Affidavit"

**FIRE CODE COMPLIANCE ACKNOWLEDGEMENT:**

Does property have an Aboveground or Underground Propane, Gas, or Diesel Tank (circle one):      Yes      No

If yes, removal and/or abandonment **requires** a permit be obtained prior to any work being done on the property. Please contact the FMB Fire Department through their Contractor Portal at the following link to apply for and obtain the needed permit:

<https://www.fmbfirefl.gov/fire-system-permit-contractor-portal>

For questions involving Fire Department permits, please call (239) 590-4200 or visit <http://www.fmbfirefl.gov>



# DEMOLITION PERMIT APPLICATION

## Regulations and Information

1. The Town of Fort Myers Beach Building Services is regulated by the Florida Building Code 8<sup>th</sup> Edition (2023).
2. For more information about the code or to purchase the code, visit [www.floridabuilding.org](http://www.floridabuilding.org)
3. To be an owner builder you must own the property as an individual maintain the home as your residence for a minimum of one year after CO. You must be present for the permitting process, the construction process, the inspection process, and at CO.
  - a. Properties owned by an irrevocable Trust, Corporation, or LLC cannot submit owner builder permits.
  - b. Condo's must hire licensed contractors for any work being done.
4. Please be advised, that any work being done in a condo association may require the association's approval.
5. The existing sewer lateral must be capped off and the Lee County Utilities Department must conduct an inspection before it is covered. Email the Lee County Sewer Disconnect Form to [LCUNewinstalls@leegov.com](mailto:LCUNewinstalls@leegov.com). The capping of the existing sewer lateral and the associated inspection is to be requested by the contractor and passed by Town Utilities prior to commencing demolition work on the structure. A copy of an approval letter from Lee County Utilities must be received by the Town Building Services Division at [buildingpermits@fmbgov.com](mailto:buildingpermits@fmbgov.com) prior to commencing demolition work on the structure. For additional questions contact Lee County Utilities at 239-533-8845.
6. The existing water meter must be capped off on the customer's side of right of way. The FMB Utilities Department must conduct an inspection before it is covered. Email the Town of Fort Myers Beach Utilities Department at [utilities@fmbgov.com](mailto:utilities@fmbgov.com) or call 239-463-9914 to request an inspection and approval. The capping of the existing water meter and the associated inspection is to be requested by the contractor and passed by FMB Utilities prior to covering the work and commencing demolition work on the structure.
7. **It is the contractor's responsibility to request and pass all inspections from Lee County Utilities, FMB Utilities, and the FMB Building Services Division when the associated work steps are complete. The contractor is solely responsible for any damages to sewer or water systems.**



# DETAILED SCOPE OF WORK WORKSHEET

(Information required with application. Use of this worksheet is optional.)

Provide a detailed description below of any and all work being proposed. Show work location (#1-13) on site plan.

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)
- 7)
- 8)
- 9)
- 10)
- 11)
- 12)
- 13)



# SITE PLAN WORKSHEET

## ORIGINAL FLOOR PLAN

## PROPOSED FLOOR PLAN



# Qualifier Acknowledgement

This page is required for ALL Building Permit Applications

## ACKNOWLEDGEMENT OF TOWN OF FORT MYERS BEACH REGULATIONS BY THE **QUALIFIER**

**NOTICE OF ADDITIONAL RESTRICTIONS:** In addition to the requirements of this permit, there may be additional restrictions applicable to this property that maybe found in the public records of this County, and there may be additional permits required from other governmental entities such as the Water Management District, State agencies, or Federal agencies. I acknowledge that any demolition or renovation of an existing structure must comply with Florida Statutes s. 469.003, Florida Building Code, and any other relevant regulations, including state and federal law. I understand that I am responsible for notifying the Department of Environmental Protection in advance of any intentions to remove asbestos, when applicable, in accordance with state and federal law.

**WARNING OF WORK IN THE COUNTY RIGHT-OF-WAYS:** This permit does not authorize construction or installation of any structure or utility, above or below ground, within any right of way or easement reserved for access, drainage or utility purposes. This restriction specifically prohibits fencing, sprinkler systems, landscaping other than sod, signs, water, sewer, cable and drainage work therein. If such improvements are necessary, a separate permit for that purpose must be obtained from the Building Department.

**INSPECTIONS:** This permit is void if the first inspection is not made within six (6) months from the date issued or if no inspection has been made for a period of six (6) months from the most recently passed inspection. The permit is void if the zoning classification is violated. Applicant agrees to comply with the sanitary regulations and understands that the proposed structure may not be used or occupied until an approved certificate of occupancy is issued. Applicant further understands that failure to obtain permit or misrepresentation of the improvements is a misdemeanor and upon conviction, applicant can be punished as provided by the law. Failure to comply with the mechanics lien law can result in the property owner paying twice for improvements

**NOTICE OF CLEARING RESTRICTIONS:** Issuance of a Demolition Permit for a structure does not authorize removal of vegetation beyond the footprint of the structure. A Demo Permit is not a clearing permit.

**WORK IN THE SPECIAL FLOOD HAZARD AREA:** Be advised that Substantial Damage/Substantial Improvement requirements will apply to structures located in the Special Flood Hazard Area with Finished Floor Elevations below the Base Flood Elevation.

**CERTIFICATION:** Application is hereby made to obtain a permit to do the work and installations as indicated. I, **THE QUALIFIER**, certify that I have not performed any work or installation prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. The permit or application fee may have additional fees imposed for failing to obtain permits prior to commencement of construction. The permit application or approved permit expires if work is not commenced within 180 days from the date of issuance. I, **THE QUALIFIER** understand that the structure cannot be used or occupied until a certificate of occupancy is issued. By signing this permit application, I, **THE QUALIFIER**, agree that I have been retained by the property owner to provide contracting services for the trade for which I am listed. Furthermore, it is my responsibility to notify the Building Plan Review and Inspection Division should I no longer be **THE QUALIFIER** responsible for providing said contracting services. I, **THE QUALIFIER**, agree that I understand the review and issuing of this permit does not exempt me from complying with all County Codes and Ordinances.

**NOTICE OF COMMENCEMENT INFORMATION** Per Florida Statutes 713.135 a Notice of Commencement (NOC) is required for construction of improvements totaling more than \$2,500, with certain exceptions. For A/C Repairs or Replacements a notice of commencement is required for improvements more than or equal to \$15,000. The applicant shall file with the issuing authority prior to the first inspection either a certified copy of the recorded NOC or a notarized statement that the NOC has been filed for recording, along with a copy thereof. In order to comply with the state requirement, permits will be placed in inspection hold until proof of the NOC is filed with the building permitting and inspection department. The issuing authority shall not perform or approve subsequent inspections until the applicant files by mail, facsimile, hand delivery, email or any other means such as certified copy with the issuing authority.

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

**Job Street Address:** \_\_\_\_\_

I, \_\_\_\_\_ (Qualifier), hereby certify that all answers to the questions in this registration and any supplementary information attached to and made part of this registration is honest and true.

\_\_\_\_\_  
Typed or printed name of Qualifier

\_\_\_\_\_  
Signature of Qualifier

**STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_**

The foregoing instrument was certified and subscribed before me by means of \_\_\_\_\_ physical presence OR \_\_\_\_\_ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_, \_\_\_\_\_ who is personally known to me OR \_\_\_\_\_ who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public Signature

Town of Fort Myers Beach (seal)  
6231 Estero Blvd. Fort Myers Beach, FL 33931  
Phone # (239) 765 -0202  
[Buildingpermits@fmbgov.com](mailto:Buildingpermits@fmbgov.com)

Rev 11/25/25  
Guidelines subject to  
change without notice.



# Owner Acknowledgement

This page is required for ALL Building Permit Applications

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Job Street Address: \_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Typed or printed name of Property Owner

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

The foregoing instrument was certified and subscribed before me by means of \_\_\_\_\_ physical presence  
OR \_\_\_\_\_ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_,  
\_\_\_\_\_ who is personally known to me OR \_\_\_\_\_ who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public Signature

(seal)

**If An Owner Agent is Being Named, Please complete below**

I, \_\_\_\_\_ (Property Owner), hereby certify that  
\_\_\_\_\_ is my authorized AUTHORIZED AGENT/representative of the property  
described herein. All answers to the questions in this registration and any supplementary information attached  
to and made part of this registration is honest and true.