

**MINUTES**  
**FORT MYERS BEACH**  
**AUDIT COMMITTEE**  
Town Hall Council Chambers  
2731 Oak Street  
Fort Myers Beach, FL 33931  
Monday, February 10, 2025

**I. CALL TO ORDER**

The meeting was called to order by Chair Thomas.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Members present: Deborah Dutton, Jack Leson, Barbara Puffer, Dave Sandberg, Marianne Sheely and Bryan Thomas.

Excused: Michael Hauser

Staff: Finance Director Joe Onzick

Council Liaison: Scott Safford

**IV. APPROVAL OF MINUTES – January 13, 2025**

**MOTION:** Audit Committee Member Sandberg moved to approve the minutes, seconded by Audit Committee Member Dutton.

**VOTE:** The motion carried unanimously.

**V. PUBLIC COMMENT – no public comment.**

**VI. ITEMS FOR DISCUSSION**

**Finance Director's Report**

Director Onzick included a summary of January activities in the agenda packet. The two vacancies were filled and Director Onzick reviewed their qualifications and experience. Performance reviews were completed and the 1099s were issued on time. The final distribution of American Rescue Plan Act (ARPA) funds was approved and completed. Operational savings generated by the purchase of the new Jet-Vac was calculated and sent out and the equipment should arrive by June. The town has not received the revenue replacement grant from the State of Florida, but it should be soon. The building service provider agreement for printing and mailing utility bills was finalized and was more automated than the previous system. The new utility billing system was being transferred, and once troubleshooting issues were resolved, five years' worth of information should be available. He noted the Tyler ERP Pro was being implemented.

Director Onzick stated the town continued to meet with Federal Emergency Management Agency (FEMA) to review the information from the hurricanes, which required a lot of effort from the town staff. He calculated that the potential loss for the town if parking spaces were given to developers to meet their parking requirements was \$4,865.00 per spot.

He noted the town would have to contribute \$350,000.00 toward repairs for the south water tower repair, which would come from savings. The town's portion of the stormwater mitigation was \$292,500.00 and would also come from savings. The roads would be \$585,000.00 from the gas tax reserve fund. All three items will be presented to the state legislature for consideration at the next session. A new utility rate study was due to determine the rates. Director Onzick indicated they were obtaining quotes and proposals from Raftelis for the study since they were familiar with the town and could utilize the same contract as Fort Myers.

The stormwater fund had \$3 million in savings and could make up the difference in Tier 1 funding. Money was requested from the federal government and the town should have an answer in the spring regarding the \$10 million. Information from the insurance adjuster was being reviewed regarding the claim settlement for Hurricane Ian. He discussed the multitude of adjustments made to the utility billing system, a review of emergency expenditures, completing the Tourist Development Council (TDC) grant application and an update on funding sources.

### **Financial Statements for Period Ending December 31, 2024**

Director Onzick explained the analysis of emergency expenditures, reimbursements, contributions and related FEMA and insurance receivables on the last page of the statement. He noted everything was up to date through the end of December. Discussion was held regarding the low parking revenue compared to 2022.

**MOTION:** Audit Committee Member Puffer moved to accept the report, seconded by Audit Committee Member Dutton.

**VOTE:** The motion carried unanimously.

### **VII. MEMBER ITEMS AND REPORTS**

No items.

**VIII. NEXT MEETING** – March 10, 2025 at 9:00 a.m.

### **IX. ADJOURNMENT**

**MOTION:** Audit Committee Member Sandberg moved to adjourn, seconded by Audit Committee Member Leson.

**VOTE:** The motion carried unanimously.

Adopted 3/10/25 with/without changes. Motion by B. Puffer  
(DATE)

Vote: 5 Signature: 

- End of document