



# FORT MYERS BEACH, FLORIDA

## TOWN MANAGER



## THE COMMUNITY

The Town of Fort Myers Beach, incorporated since 1995, is on Estero Island off the southwest Florida coast. The beach stretches for seven miles and has sugar-white sand with spectacular shell finds and sunsets.

Town staff strives to serve the residents of Fort Myers Beach by following the mission and vision set forth by the Town Council, to protect and enhance our Island community and its vibrant quality of life.

Town staff is able to accomplish this through multiple different departments that all play a vital role in our community:

- Code Enforcement
- Neighborhood Services
- Planning, Zoning and Permitting
- Public Works
- Human Resources
- Communications
- Culture, Parks and Recreation
  - Bay Oaks Park
    - Bay Oaks Park is the recreation facility on Fort Myers Beach! It includes a building with a gymnasium, fitness center, and rooms for group activities and classes, a playground, a ballfield, and a community pool.
  - Mound House
    - Mound House the Island's Museum! This historic landmark on the island allows for community members and visitors to learn the history of the Calusa. Mound House also offers guided kayak tours, events, and more!

The Town also has seven Advisory Boards including, Anchorage Advisory Committee, Audit Committee, Bay Oaks Recreational Campus Advisory Board, Cultural & Environmental Learning Center Advisory Board, Local Planning Agency, Marine and Environmental Resources Task Force, Nuisance, Abatement Board, and Public Safety Committee.

## SUCCESS AT THE TOWN OF FORT MYERS BEACH MEANS

- We are recognized and respected for our community's quality of life.
- We provide service levels to meet our community needs in a fiscally responsible manner.
- Our financial, environmental, cultural, and community assets are protected and enhanced.
- We obtain and effectively use feedback to be proactive and responsive.
- We responsibly manage change to sustain our vibrant community.

Success is accomplished through the various departments that make up the Town of Fort Myers Beach!



## THE GOVERNMENT

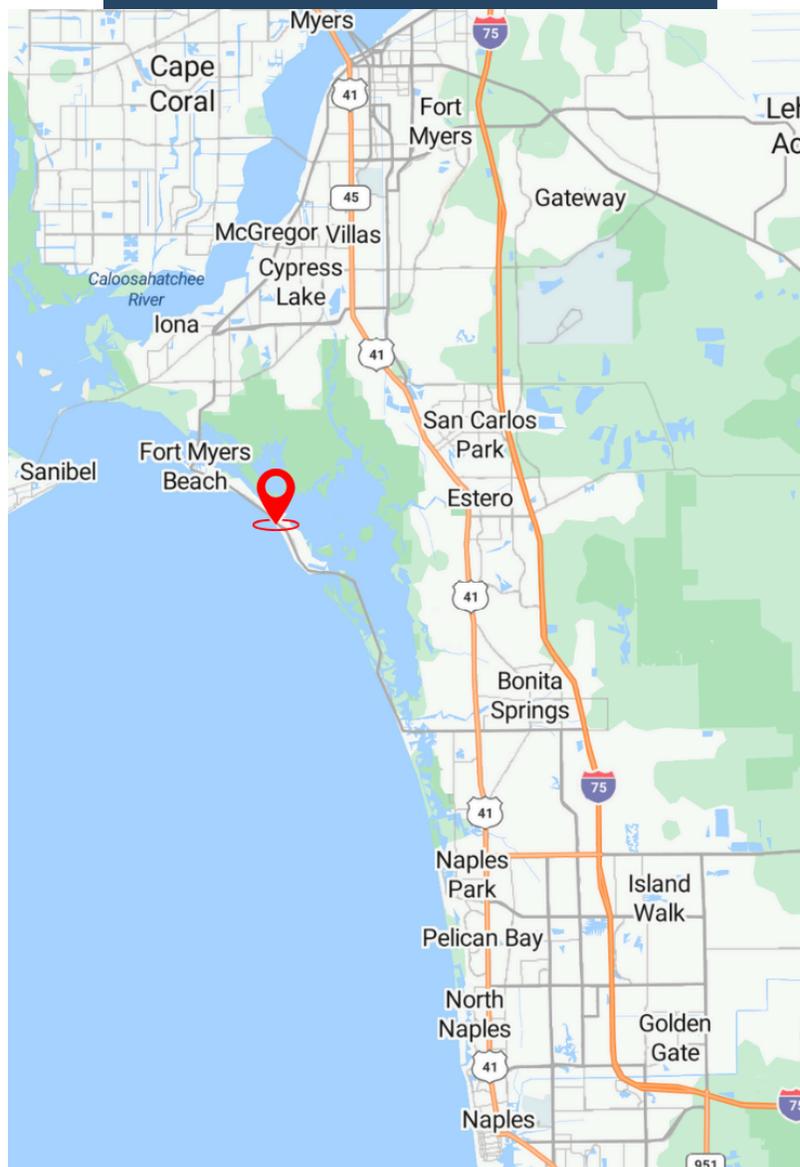
The Town of Fort Myers Beach is a Council-Manager form of government. The Town Council is comprised of a Mayor, Vice Mayor, and three Councilmembers.

Terms are four years, with no limits. Currently there are two recently re-elected officials, one newly elected official, and two officials are two years into their first term on Council.

## CLIMATE

Fort Myers Beach experiences a humid subtropical climate. During summer months, high temperatures reach into the low 90s, and low temperatures are in the 70s. Humidity levels during this time can easily reach 70%, with most rainfall occurring between June and September.

Hurricane season runs from June through November. Fort Myers Beach experiences risk of flooding and wind damage from tropical storms and hurricanes. Presently, Fort Myers Beach is continuing its recovery efforts from the damage caused by Hurricanes Ian, Debby, Helene, and Milton.



## DEMOGRAPHIC

Distribution by Race		Distribution by Age	
White	92%	Persons under 5 years	2%
Black	0.6%	Persons under 18 years	4%
American Indian and Alaska Native	0.0%	Persons 18 years - 64 years	38%
Asian	0.8%	Persons 65 years and over	55%
Native Hawaiian and Other Pacific Islander	0.0%		
2023 Estimated Total Population: 5,251			

Information gathered from the U.S. Census

## THE POSITION

The Town Manager is responsible for the administration of the Town's affairs, including the enforcement of ordinances, implementation of Town Council policies, and management of the annual budget. The Town Manager provides visionary leadership and strategic direction to ensure the effective management of all municipal operations.

The Town Manager oversees all departments and functions, ensuring operational excellence and fiscal responsibility while fostering a culture of collaboration and innovation. This position is tasked with translating the Town Council's vision into actionable goals by planning, organizing, and directing Town operations in alignment with the Town's mission, vision, and strategic priorities.

As the primary leader of the municipality, the Town Manager is dedicated to advancing the long-term success of the community, maintaining transparent communication with the Town Council, and promoting the well-being and sustainability of the Town for its residents, businesses, and stakeholders.

## EDUCATION & QUALIFICATIONS

- Bachelor's degree in Public Administration, Political Science, Business Administration, or a related field. A Master's degree is preferred.
- Minimum of five (5) years of executive leadership experience in municipal government required, with experience in a Florida municipality, beach / coastal community strongly preferred.
- Minimum of five (5) years proven recent experience in emergency preparedness, response, and recovery, including coordinating emergency operations and managing FEMA-related processes.
- ICMA Credentialed Manager designation highly preferred.
- FCCMA Membership in active standing.
- Certification in Emergency Management (e.g., FEMA ICS, NIMS, or CEM) is highly preferred.



## IDEAL CANDIDATE

The Town of Fort Myers Beach is seeking an exceptional leader to serve as its next Town Manager. Our vibrant beach community offers a unique opportunity to lead with purpose, vision, and innovation during this pivotal chapter of recovery and transformation.

We're seeking a visionary, results-driven, and hands-on leader who excels at transforming ideas into actionable strategies, propelling Fort Myers Beach along its path of growth and transformation. We're looking for a leader with an open-door policy who empowers their team, values collaboration, and leads by example. As Town Manager, you will bring a high level of expertise, an unwavering dedication to public service, and a proactive, solution-focused mindset.

While the Town of Fort Myers Beach does not operate its own police or fire department, we maintain close partnerships with the Lee County Sheriff's Office and Fort Myers Beach Fire Control District. We are seeking a candidate who can strengthen these vital interlocal relationships, fostering collaboration and ensuring the safety and efficiency of our community's operations.

Desired key areas of expertise:

- Experience serving in a Town Manager capacity for a Florida municipality, preferably in a coastal or beach community.
- Expertise in hurricane emergency response, recovery, and FEMA compliance.
- Demonstrated ability to lead crisis response efforts in a municipal setting.
- Grant administration experience.
- Previous experience working closely with outside law enforcement and fire departments.
- Legislative experience with the ability to advocate at local, state, and federal levels.
- Capital improvement project planning and execution.
- Experience in strategic planning.
- Strong skills in community engagement and maintaining trust in municipal governance.



## COMPENSATION AND BENEFITS

- **Health & Wellness:** Comprehensive health insurance with low deductibles and annual maximums. The Town covers 100% of employee premiums and 50% of dependent premiums. Benefits include employer-paid life insurance, short- and long-term disability coverage, gym membership reimbursement and more.
- **Work/Life Balance:** Executive staff accrue 19 hours of paid leave monthly, plus 1 sick day and a birthday annually. The Town observes 14 paid holidays and offers flexible scheduling options.
- **Retirement Planning:** Immediate vesting in a 401(a)/457(b) pension plan with generous employer contributions.
- **And More!** Join a team that values your well-being and future.



## APPLICATION PROCESS

Please apply online.

Applications will be reviewed on a rolling basis. This position will remain open until filled.

For more information on this position, please contact:

**Talissa Oliveira**, Human Resources Director  
TOliveira@fmbgov.com  
(239) 896 - 4284

## RESOURCES

**Town of Fort Myers Beach**  
[www.fmbgov.com](http://www.fmbgov.com)

**Chamber of Commerce**  
<https://www.fortmyersbeach.org/>

**Lee County Visitor & Convention Bureau**  
<https://www.visitfortmyers.com/>

