



REPAIR/IMPROVEMENT COST FORM

Job Address: _____

Property Owner: _____ STRAP #: _____

This cost estimate of reconstruction/improvement must be prepared by and signed by the contractor or by the owner if the owner acts as the contractor. Owners who act as their own contractors must estimate their labor cost as the current market value for any work they intend to perform, including construction supervision costs.

| | Sub-Contractor Bids Bid Amounts | or | Contractor Or Owner Estimates | |
|---|------------------------------------|----|-------------------------------|-------------|
| | | | Material Costs | Labor Costs |
| 1. Masonry / Concrete | | | | |
| 2. Carpentry Material (rough) | | | | |
| 3. Combined Labor | | | | |
| 4. Roofing | | | | |
| 5. Insulation and Weather-strip | | | | |
| 6. Exterior Finish (Stucco) | | | | |
| 7. Doors, Windows & Shutters | | | | |
| 8. Lumber Finish / Trim Carpentry | | | | |
| 9. Hardware | | | | |
| 10. Drywall | | | | |
| 11. Cabinets & Countertops (Built-in) | | | | |
| 12. Floor Covering | | | | |
| 13. Plumbing | | | | |
| 14. Shower / Tub / Toilet | | | | |
| 15. Electrical & Light Fixtures | | | | |
| 16. Concrete | | | | |
| 17. Built-in Appliances | | | | |
| 18. HVAC | | | | |
| 19. Paint | | | | |
| 20. Demolition & Removal | | | | |
| 21. Overhead and Profit | | | | |
| 22. Other: | | | | |
| Subtotals | 0 | | 0 | 0 |
| Total Estimate Cost (all three subtotals added together) | | | | 0 |

- A. A copy of the signed construction contract must be attached to this form.
- B. Subcontractor bids may be used for any item of material and/or labor cost breakdown.
- C. Cost backup must be provided for every line item entry.
- D. If any amounts appear in the "Sub-Contractor" column, a copy of **each signed and dated bid must accompany this form.** For all other costs, you must list the quantity of materials to be installed and their unit cost on a separate sheet that references the line number.



COST BACKUP WORKSHEET (FOR REPAIR/IMPROVEMENT COST FORM)

PROJECT ADDRESS:

| | CATEGORY | DESCRIPTION OF WORK | # of UNITS | UNIT MATERIAL COST | MATERIAL COST | # of LABOR HOURS | Labor Rate/hr (minimum \$17.25/hr) | LABOR COST | SUBTOTAL |
|---------------|---|---------------------|------------|--------------------|---------------|------------------|------------------------------------|------------|----------|
| 1 | Masonry / Concrete | | | | | | | | |
| 2 | Carpentry Material (rough) | | | | | | | | |
| 3 | Combined Labor | | | | | | | | |
| 4 | Roofing | | | | | | | | |
| 5 | Insulation and Weatherstripping | | | | | | | | |
| 6 | Exterior Finish (e.g. stucco) | | | | | | | | |
| 7 | Doors, Windows & Shutters | | | | | | | | |
| 8 | Lumber Finish / Trim Carpentry | | | | | | | | |
| 9 | Hardware | | | | | | | | |
| 10 | Drywall | | | | | | | | |
| 11 | Cabinets & Countertops | | | | | | | | |
| 12 | Floor Coverings | | | | | | | | |
| 13 | Plumbing (general, water/DWV systems) | | | | | | | | |
| 14 | Plumbing fixtures (Shower / Tub / Toilet) | | | | | | | | |
| 15 | Electrical and Light Fixtures | | | | | | | | |
| 16 | Concrete | | | | | | | | |
| 17 | Built-in Appliances | | | | | | | | |
| 18 | HVAC / Mechanical | | | | | | | | |
| 19 | Paint | | | | | | | | |
| 20 | Demolition & Removal | | | | | | | | |
| 21 | Overhead & Profit | | | | | | | | |
| 22 | Other: | | | | | | | | |
| TOTAL: | | | | | | | | | |