

RESOLUTION NO. 24-186

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FORT MYERS BEACH, ADOPTING THE FINAL FEE SCHEDULE FOR FISCAL YEAR 2024-2025 COMMENCING OCTOBER 1, 2024 AND ENDING ON SEPTEMBER 30, 2025; ADOPTING A FEE REFUND POLICY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Article X of the Town Charter of the Town of Fort Myers Beach (“Town”) empowers the Town to adopt, amend, or repeal such ordinances and resolutions as may be required for the proper governing of the Town; and

WHEREAS, the Town Council, on February 19, 2013, adopted Resolution 13-05 which approved a fee schedule for fees charges by the Town for various permits and services, said fees being based on the actual cost of providing services; and

WHEREAS, since the adoption of the fee schedule, the Town has reviewed, revised, and adopted a fee schedule for the various permits and services to be provided by the Town for the ensuing fiscal year; and

WHEREAS, the Town Council believes it is the best interest of the business owners, property owners and visitors to adopt the final fee schedule attached to this Resolution as Exhibit “A”; and

WHEREAS, the Town Council believes it is the best interest of the business owners, property owners and visitors to adopt the “Fee Refund Policy” attached to this Resolution as Exhibit “B”; and

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN OF FORT MYERS BEACH AS FOLLOWS:

Section 1. The above recitals are true, correct, and incorporated herein by this reference.

Section 2. The Town Council does hereby adopt the Town of Fort Myers Beach Final Fee Schedule attached hereto and incorporated herein as Exhibit “A”.

Section 3. The Town Council does hereby adopt the “Fee Refund Policy” attached and incorporated herein as Exhibit “B”.

Section 4. This Resolution shall take effect upon its adoption by the Town Council of the Town of Fort Myers Beach.

The foregoing Resolution was adopted by the Town Council upon a motion by Council Member King and seconded by Council Member Woodson, and upon being put to a vote, the result was as follows:

Dan Allers, Mayor	Aye
Jim Atterholt, Vice Mayor	Aye
Scott Safford, Council Member	Aye
Karen Woodson, Council Member	Aye
John King, Council Member	Aye

ADOPTED this 23rd day of September 2024 by the Town Council of the Town of Fort Myers Beach, Florida.

TOWN OF FORT MYERS BEACH


Dan Allers (Sep 22, 2024 12:16 EDT)

Dan Allers, Mayor

ATTEST:



Amy Baker, Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE AND RELIANCE OF THE TOWN OF FORT MYERS BEACH ONLY:



Vose Law Firm, Town Attorneys

This Resolution was filed in the Office of the Town Clerk on this 27th day of September 2024.



FY2024-2025 Town Wide Fee Schedules



FY 2024-2025 TOWN WIDE FEE SCHEDULE

	CURRENT FEE	PROPOSED FEE	NOTES
ADMINISTRATIVE ACTIONS			
Administrative COP	1000		
Administrative Setback Variance	750		
ABT Review (Alcoholic Beverages & Tobacco)	50		
Wireless Communication Facility	1500		
Single-Family Minimum Use Determinations (MUD)	350		
Appeal	1000		
Accessory Apartment Determination (AAD)	350		
Base Flood Elevation Determination Letter (FED) BFE	250		
DEP Setback Letter (DEP) (setbacks only - all other inquiries are ZVL or AI)	250		
Zoning Verification Letter (ZVL)	250		
Residential Zoning Requests	\$25 for first 15 minutes of staff time; \$10 for each additional 15 minute increments of staff time		
Historical Review	150		
Recognition Plaque	50		
Administrative Interpretation (ADI)	\$250 + \$100 for each additional issue/question		
Joint-use parking lot approvals	300		
Certificate of Use - Commercial	100		
Temporary Use Permit	100		
Home Occupation Certificate	25		
Sign Permit - Up to 2 signs & additional review after 2 charged at applicable review fees	\$100 + building permit fees as applicable + \$25.00 each additional		
Temporary Sign Permit (i.e. business opening signs)	50		



FY 2024-2025 TOWN WIDE FEE SCHEDULE

	CURRENT FEE	PROPOSED FEE	NOTES
ADMINISTRATIVE ACTIONS			
Garage Sale Permit	10		
Administrative Relief	500		
Pre-Application meetings (1st one No Charge)	\$250 + hourly costs for time over 1hr		
All Grant processing fees	500		
PD Administrative Amendment	1500		
Development Agreement-Original Agreement	5000		
Advertising Costs - Additional	at cost + 10%		
Development Agreement-Amendment	2500		
Advertising Costs - Additional	at cost + 10%		
CODE ENFORCEMENT			
Initial Inspection, Re-Inspection, Pre-Magistrate and Compliance per ½ hour	50		
Mail fees	Actual Postage Cost		
Recording Fees	24		
Code Enforcement Citation Fee	Not to exceed \$500		
Code Enforcement Irreparable/Irreversible Citation Fee	Not to exceed \$5000		
Compliance Agreement Fee	100		
Administrative Support 1 Hour	30		
Fire Department Enforcement Fee	TBD		
Lien Search Fee	50		
Special Magistrate Administrative Fee	250		
Simplifile Fee	Actual Cost to file electronically		
DEVELOPMENT ORDERS			
Development Orders	3000		
Development Order Amendment	775		



FY 2024-2025 TOWN WIDE FEE SCHEDULE

	CURRENT FEE	PROPOSED FEE	NOTES
ADMINISTRATIVE ACTIONS			
LIMITED DEVELOPMENT ORDERS			
Type 1a: Cumulative addition or enlargement of an existing impervious area.	500		
Reseal or Restripe	350		
Type 2: Any out-of-door recreational facilities, provided the total cumulative additional impervious area does not exceed 8,000 sq. ft.	350		
Type 3: Any one-time subdivision of land into 4 or less lots where zoning district regulations permit such subdivision. / Condo creation	\$350 residential splits/\$500 commercial splits		
Type 4: Any single building accessory improvements thereto on a single non-conforming lot as defined in LDC Section 34-3271(b).	500		
Type 5: Any improvements for public water access purposes in town-owned or town-maintained rights-of-way.	350		
Type 6: Any development for fenced or screened outdoor storage as defined in Ch. 34.	350		
Type 7: The installation of new utility lines in existing right-of-ways.	1100		
Type 8: Any other improvement to land determined by the director to have insignificant impacts on public facilities.	1100		
LDO Amendment	50		
Resubmittal	100		



FY 2024-2025 TOWN WIDE FEE SCHEDULE

	CURRENT FEE	PROPOSED FEE	NOTES
MOORING FIELD (plus all applicable taxes)			
Daily Rate	25	30	
Weekly Rate	175	Remove	
Monthly Rate	410		
Mooring Field Pump Out Paid Rented Mooring	1 pump free/24 hr		
Mooring Field Pump Out Non Mooring Field Rental per Pump Out	5		
DOCKWA Credit Card Processing Fee 3.5%	3.50%	5	
Lost FOB	25	Remove	
Late Fee	5/day		
Merchandise	Price as Marked		
Mooring Field Parking Permit plus any applicable fees	\$30/length of contract		
Reservation Cancellation Fee		50	
PARKING FEES			
Annual Rate - Resident i.e. Estero Island Property Owner	25		
Business Owner - Annual	50		
Parking bags per bag	6		
Parking Spot Per Hour (incl. Special Event)	5		
Parking Decal Lost/Stolen/Replacement	5		
Charging Stations	Level 2 - not to exceed \$2/hr		
	Level 3 - not to exceed .60/min		
Right of Way (ROW) per Resolution 18-20	\$100/spot 1st Calendar Yr; \$50/spot per Calendar Yr if paid by Nov. 30th		
PARKS AND RECREATION ORDINANCE 97-5			
Parks and Recreation Ordinance 97-5 Violations	Up to \$500		



FY 2024-2025 TOWN WIDE FEE SCHEDULE

	CURRENT FEE	PROPOSED FEE	NOTES
PUBLIC HEARING			
500 ft Notification Fee	1.50/strap number/mailling recipient		
Rezoning (conventional)	\$5800 + \$250/Ac over 1 Acre		
Special Exception	\$3800/\$3300 for amendment		
Variance (residential)	1800		
Additional Variance	500		
Variance (non-residential)	2800		
Additional Variance	700		
Application for land development code text amendment*	2800		
Per Added section	if actual charge		
Comprehensive Plan FLUM amendment*	5800		
Per Added acre	if actual charge		
Per Additional acre	1000		
Comprehensive Plan text amendment*	5800		
Per Added policy	if actual charge		
COMPREHENSIVE PLAN SMALL SCALE AMENDMENT			
Placement of Fill	1000		
With drainage plan	700		
Adjacent property owner notifications >50	Cost + 10%		
Administrative / Advertising Fee	Cost + 10%		
Vacations (ROW and/or Plat)	1000		
PD Amendment Minor (<1 acre total property area, Public Hearing)	2000		
MCP Extension / Application (w/o rezoning)	3000		
PD Reinstatement	4000		
<i>*Outside consultant fees associated with any application will be passed through to the applicant at 103% of rate billed to the Town by consultant</i>			



FY 2024-2025 TOWN WIDE FEE SCHEDULE

	CURRENT FEE	PROPOSED FEE	NOTES
PUBLIC HEARING (Continued)			
Hearings and Appeals going to Council	1000		
PD Base Fee (up to one acre)	\$8000 + \$1000/additional acre		
PD Amendment	6500		
Deviations (residential)	1-5: \$1800/6+: additional \$150/ea		
Deviations (non-residential)	Outside consultant fees associated and required for any application will be passed through to the applicant at a rate determined by the Town Manager and billed to the Town by consultant		
Continuance (case scheduled and advertised)	500		
Deferrals	\$250 after advert./NC before		
Withdrawal	\$250 after advert./NC before		
Appeal to LPA	150		
PUBLIC WORKS			
Labor/Maintance Cost (Grass cutting, lawn maintenance, special event tasks, etc.)	Actual Cost + \$35/ea		
Inspections/Review/Re-Inspection(s)	50		
Memorial Benches	\$565 (includes intallation) / must pay inscription cost @ \$4/letter		



FY 2024-2025 TOWN WIDE FEE SCHEDULE

	CURRENT FEE	PROPOSED FEE	NOTES
REGISTRATIONS AND YEARLY RENEWALS			
Displays, Rentals and Permits	150		
Contractor Registration / yearly renewal	25		
Driveway re-inspection	25		
REVIEW FEES			
Zoning Review	100		
Floodplain Review	\$100; \$50 ea submittal after 2nd or \$25 tradees, valuation & scope review		
LOMR/LOMA Review	500		
Environmental Review	100		
Re-inspection Fee	50		
FMB Review Fee	25		
Public Works Review Fee	\$70 + cost of subconsultant services		
FMB Review -Resubmittal	\$50 ea submittal after the 2nd resubmittal		
Parking Lot Permit	Per Code		
Parking Lot Yearly Inspection Fee	50		
RIGHT OF WAY PERMIT			
Right of Way Permit	50		
Business Extension/Sidewalk Café Policy per Resolution 18-46	12.88/Sq Ft	13.27	3% or CPI, whichever is greater, annual increase
Daily Rental of Bay Side Park (non business extension)	150/hr		
Times Square Event Rentals	To Be Approved By Council Per Event		



FY 2024-2025 TOWN WIDE FEE SCHEDULE

	CURRENT FEE	PROPOSED FEE	NOTES
SPECIAL EVENTS			
Regular Special Event Permit	50		
Late Fees < 30 days Regular / <45 days Council for a COMPLETED app	50		
Special Event Permits going before Town Council	100		
Farmers Markets	100 + 10/day		
Events With More Than 10 Days	Additional 10% per day		
Beach Access Rental for Group of 11 or more	350		
Beach Access Rental for Group of 10 or less	150		
STORMWATER REVIEW FEES			
Stormwater Ordinance 15-08	Per Ordinance		
Administrative Fee	Per Ordinance		
Stormwater Review, Inspection and Re-Inspection	50		
NPDES Annual Inspection	100		
STREET PERFORMERS			
Street Performers Permit Application & Background Check	150		If check is received on or before September 30
Street Performers Permit Application & Background Check	300		If check is received after September 30
TOWN CLERK			
Miscellaneous Duplications (8.5x11, 8.4x14, 11x17) -single side	0.15/pg		
Miscellaneous Duplications (8.5x11, 8.4x14, 11x17) -dbl side	0.20/pg		
Certification of document & duplication audio	1.00/DVD		No advisory committee meetings
Extensive services beyond 30 minutes	Hourly Rate		
Code of Ordinances/Land Development Code	Online		May be purchased from Municode directly
Comprehensive Plan	Cost + 5% as limited by statute		



FY 2024-2025 TOWN WIDE FEE SCHEDULE

	CURRENT FEE	PROPOSED FEE	NOTES
TOWN HALL RENTAL			
Town Hall Meeting Room Rental - No Audio/Visual	\$30/hr per staff/security		
Town Hall Meeting Room Rental - Audio/Visual per hour	150		
Town Hall Meeting Room Rental - Public Works Set Up/Clean Up Fee per day	150		
WATER			
Per Rate Study	Resolution 17-33 Adopted 10-16-17		
Meters Purchase & Meters Testing	Actual Cost + 10% Administrative Fee		
Credit Card Processing Fee	3.50%		
Utility Review Fee	\$115 + Cost of Subconsultant Services		
OTHER			
Personal Watercraft Vendor License (PWVL)- Administration, License, Enforcement	375	386.25	3% Annual Increase
Parasailing Vendor License (PLV) - Administration, License, Enforcement	375	386.25	3% Annual Increase
PWVL/PAL License Late Fee (After October 1)	25		
Violation of PWVL/PAL License: 1st Violation	150		
Violation of PWVL/PAL License: 2nd and 3rd Violation	300		
Beach Raking Permit	\$25/Property		
Vehicle on the Beach Permit	\$100/Vehicle		
Beach Furniture Vendor License 1st Year	120	123.60	3% Annual Increase
Beach Furniture Vendor License Renewal	120	123.60	3% Annual Increase
Beach Furniture Vendor License Late Fee (After October 1)	25		
Short Term Rental Application Fee	300		

Adopted: December 10, 2023 - Resolution 23-167 Amended Fee Schedule



FY 2024-2025 TOWN WIDE FEE SCHEDULE

	WITHIN 30 DAYS	AFTER 30 DAYS		NOTES
PARKING FINES				
Meter Violation	77	100		
Prohibited Violations	77	100		
Handicap	250			
Immobilization Fee (officer \$20.00, Kubota \$15.00, boot \$10.00)	45			
Towing Right to Provide Services permit	30			
Passport Fees	Actual cost paid by Customer			
	WITHIN 30 DAYS	4-10 DAYS	AFTER 10 DAYS	NOTES
LITTERING FINES				
Littering	50	250	500	

Adopted: December 10, 2023 - Resolution 23-167 Amended Fee Schedule



**FY 2024-2025 PARKS & RECREATION DEPARTMENT FEE SCHEDULES
BAY OAKS RECREATION CENTER**

	CURRENT FEE		PROPOSED FEE		NOTES
	Resident	Non-Resident	Resident	Non-Resident	ESTIMATED REVENUE
BAY OAKS RECREATION CAMPUS MEMBERSHIPS					
Annual Membership - Individual	60	120			
6 Month Membership - Individual	40	75			
Annual Membership - Family	120	240			
6 Month Membership - Family	80	150			
Adult Day Pass - Non-Resident (13+ Years)	7	10			
Child Day Pass - Non-Resident (12 & under)	4	7			
Town of Fort Myers Beach Employee Membership (Full Time staff)	Same as Resident Fee	Same as Resident Fee			
BAY OAKS RECREATION CAMPUS FACILITY RENTAL					
			Non-Profit/Members	For-Profit/Non-Members	
Grounds (Dawn-2pm or 2pm-Dusk) (Grounds defined as passive areas not identified elsewhere within the Fee Schedule) <i>**Building rental may not conflict with After School or Camp Programs</i>	350/hr or 500/day	450/hr or 600/day			
Building and Grounds (Dawn-2pm or 2pm-Dusk) (Grounds defined as passive areas not identified elsewhere within the Fee Schedule) <i>**Building rental may not conflict with After School or Camp Programs</i>	750/hr or 950/day	750/hr or 950/day			
Banner fee (Annually - Banner can not be larger than 8' x 3')	160	160			
Rod Vayo Field or Wade Jenkins Field - 2 hour minimum	75/hr	125/hr			
Ballfield Lights Cost Per Hour	50/hr	75/hr			
Concession Stand Per Hour/Per Room (Contingent With Additional Rental)	100/hr	200/hr			
Meeting Room - 2 hour rental min - Free Parking	50/hr	100/hr			
Bay Oaks & Pool Store Items and Beverages & Snacks	0	Priced as Marked			

Adopted: December 10, 2023 - Resolution 23-167 Amended Fee Schedule



**FY 2023-2024 PARKS & RECREATION DEPARTMENT FEE SCHEDULES
BAY OAKS RECREATION CENTER**

	CURRENT FEE		PROPOSED FEE		NOTES
	Members/Residents	Non-Members	Members/Residents	Non-Members	
BAY OAKS RECREATION CAMPUS PROGRAMS					
Sport Camps (3- 10 days) Football, Basketball, Baseball & Contractual - Member	No Charge	10			
Youth Sports - Soccer/Little League	No Charge	No Charge			
Youth - Club Rec - during school year - per semester	125	175			
Youth - Summer Camp - Per Week	100	150			
Youth - Fun Days - Per Day	20	30			
Late Pickup from Programs (after 6:01 pm)	20/15 min past 6pm (accumulative) per household	20/15 min past 6pm (accumulative) per household			
Teens/Tweens - Trips & Outings	100% cost recovery	100% cost recovery + \$4			
Adult Sports Teams, Leagues and Tournaments	100% cost recovery	100% cost recovery + \$4			
Pickle ball or Volleyball (day pass/membership required)	5/person per session	10/person per session			
Seniors - Trips, Outings, Events , Theater, Biking, Lunches, Kayaking, Potlucks	100% cost recovery	100% cost recovery + \$8			
Athletic Contractual Programs - Fees vary-set by instructor and staff	70/30 split	70/30 split			
BORC Special Events and Fundraisers	50% cost recovery	100% cost of recovery			

Adopted: December 10, 2023 - Resolution 23-167 Amended Fee Schedule



FY 2024-2025 PARKS & RECREATION DEPARTMENT FEE SCHEDULES
BAY OAKS POOL

	CURRENT RATE		PROPOSED FEE		NOTES
	Resident	Non-Resident	Resident	Non-Resident	ESTIMATED REVENUE
POOL DAILY FEES					
No child under 13 years of age admitted without and adult					
Day Pass (13 and up) (children 2 and under are free)	7	10			
Child (24 months - 12 years old)	4	7			
POOL MEMBERSHIPS					
Annual - Individual (classes not included)	120	225			
6 Month - Individual	75	150			
Annual - Family	250	450			
6 Month - Family	150	300			
POOL CLASSES					
Aqua Aerobics & Aqua Yoga Class	4	6			
Open lap swimming Monday, Wednesdays, Fridays 9am-10am and Sundays 10am-12pm	\$3/day	\$5/day			
Pool Contractual Programs - Fees vary-set by instructor and staff	70/30 Split	70/30 Split			
Pool Swimming Lessons	20/session	30/session			
Community CPR/AED/First Aid; CPR/Lifeguarding/AED for Professional Rescuer/Water & Land Spinal; Professional Rescuer CPR/AED & First Aid	\$75-\$175	\$75-\$175			
Late Pickup from Programs	\$10/15 min increment (accumulative) per household past 6pm	\$10/15 min increment (accumulative) per household past 6pm			
POOL RENTAL					
Party Packages	Member/Non-Profit	Non-Member	Member/Non-Profit	Non-Resident	
	TBD	TBD			

Adopted: December 10, 2023 - Resolution 23-167 Amended Fee Schedule



FY 2024-2025 MOUND HOUSE FEE SCHEDULE

	MH MEMBER	ADULT NON-MEMBER	STUDENT	CHILDREN 6-12	CHILDREN 5 & UNDER	Town Resident	Supporting MH Member		
MUSEUM ADMISSION									
General Admission	Free	10	8	5	Free	5	Free		
Veterans, Active Duty, Teachers, Mound House Members	Free	Free	Free	Free	Free	Free	Free		
SNAP/WIC Receipt (Up to 4 persons per SNAP/WIC Card)	Free	Free	Free	Free	Free	Free	Free		
Guided Walking Tour/Education Program	Free	15 includes Admission	15 includes Admission	15 includes Admission	Free	10 after Admission	Free		
Special Program or Event	At Least 20% Regular Price	Determined by Staff as needed	Determined by Staff as needed	Determined by Staff as needed	Free	Determined by Staff as needed	Free		
GROUP RATES									
College and Universities	N/A	N/A	8	N/A	N/A				
Chaperones on Field Trip	Free	Free	Free	N/A	N/A				
K-12 Students	N/A	N/A	5	5	Free				
Adult Group 10 or More Persons	N/A	10	N/A	N/A	N/A				
KAYAK TOURS (Includes Museum Admission)	15	45	45	45	N/A	Free			
	MH MEMBER/FMB RESIDENTS	MEMBERS/NON-RESIDENTS	MEMBERS (Bronze and Up)	Non-Profits					
MOUND HOUSE FACILITY RENTAL									
Day Time Orientation Gallery Rental	60/Hr	75/Hr	25/Hr	50/Hr					
Museum Nighttime (after 4:00pm) Rental	80/Hr	100/Hr	50/Hr	75/Hr					
Museum Daytime Rental (before 4:00pm) On Day Museum is Not Regularly Open	100/Hr	125/Hr	75/Hr	60/Hr					
Grounds Daytime Rental (Before 4:00pm)	400/Hr	500/Hr	250/Hr	400/Hr					
Ground Nighttime Rental (After 4:00pm)	800/Hr	1000/Hr	500/Hr	800/Hr					
Grounds Micro-Wedding (Ceremony Only Under 5 People)	400	500	250	N/A					
Grounds Small Wedding (Ceremony Only 6-35 People)	1300	1500	750	N/A					
Grounds Wedding (Ceremony Only 36-100 People)	2000	2500	1250	N/A					
Grounds Large Wedding (Ceremony Only 101-250 People)	2800	3500	1750	N/A					
	STUDENT (MUST HAVE VALID CURRENT STUDENT ID)								
	INDIVIDUAL	DUAL	FAMILY	EXTENDED FAMILY	BRONZE	SILVER	GOLD	PLATINUM	
MEMBERSHIP									
Benefits	10	35	50	100	125	500	750	1500	3000
Free Admission	x	x	x	x	x	x	x	x	x
Discount on Kayak Tours	x	x	x	x	x	x	x	x	x
Free Kayak Tours									x
Free Regular Programs and Tours	x	x	x	x	x	x	x	x	x
Discounts to Special Programs and Events	x	x	x	x	x	x			
Free to Special Programs and Events								x	x
20% off Event Rentals						x			
50% off Site Rentals							x	x	x
1 Free Site Rental									x
One Dual Membership to Gift						x	x		
Four Dual Memberships to Gift								x	x
1 Free Private Behind the Scenes Collections Tour When Available						x	x	x	x
1 Free Private Kayak Tour for up to 12 People							x	x	x



FY 2024-2025 MOUND HOUSE FEE SCHEDULE

	STUDENT (MUST HAVE VALID CURRENT STUDENT ID)	INDIVIDUAL	DUAL	FAMILY	EXTENDED FAMILY	BRONZE	SILVER	GOLD	PLATINUM
MEMBERSHIP									
10% off in Museum Store	x	x	x	x	x				
20% off in Museum Store						x	x	x	x
Receprical NARM Membership				x	x	x	x	x	x
Receprical SERM Membership				x	x	x	x	x	x
Add Minor 18 Years or Younger for \$5 to Membership	x	x	x	x	x	x	x	x	x
Notes	One Adult	One Adult	Two Adults	Two Adults	Four Adults	Six Adults	Eight Adults	Ten Adults	Twelve Adults
	MH MEMBER	NON-MEMBER	MH SUPPORTING MEMBER	NON-PROFITS EDUCATIONAL					
OTHER FEES									
Museum Store Items	10% off Price Marked	Price As Marked	20% off Price Marked	Price As Marked					
Gift Certificates	Price As Marked	Price As Marked	Price As Marked	Price As Marked					
Mound House Speaking Fee	100	100	Free	Free					
Friends of Mound House Membership	10 Add on to Membership	10 Add on to Membership	10 Add on to Membership	10 Add on to Membership					



FY 2024-2025 NEWTON PARK FEE SCHEDULE

	TOWN OF FMB RESIDENT	FOR-PROFIT or INDIVIDUAL	NON-PROFIT or EDUC ORGANIZATION
NEWTON BEACH PARK RENTALS <i>(parking not included unless otherwise noted)</i>			
Seven Seas Historic Cottage (parking not included)	\$200/Hr	\$250/hr for 1st 2 Hrs then \$75 additional Hr	\$200/hr for 1st 2 Hrs then \$65 additional Hr
Extra staff site visits/ planning sessions Per Visit	40	60	50
Large 5 table - Chickee Hut only - up to 2 hours Parking Not Included	15/hr	25/hr	20/hr
2 table - Chickee Hut - up to 2 hours Parking Not Included	10/hr	15/hr	10/hr
3 Small round shade structures gulf side - up to 2 hours Parking Not Included	Removing	Removing	Removing
Newton Park - Cottage and Outside Tiki Huts; restrooms are open to the public	800	1200	900
After Sunset Fee (applies if rental extends past 8 PM not to exceed past 10pm) - no exterior rentals or lightling allowed during turtle nesting season. May through October	\$150/Hr	\$150/Hr	\$150/Hr
Proposed: Short Term Instructors	TBD	N/A	N/A
EDUCATIONAL PROGRAMS			
Beachwalks	Free		
Concessionaire	70/30		
General Educational Programming	\$5-\$15 TBD		

Adopted: December 10, 2023 - Resolution 23-167 Amended Fee Schedule



FY 2024-2025 BUILDING PERMIT FEE SCHEDULE

REF #	PERMIT	CURRENT FEE	PROPOSED FEE	NOTES
	<p>FIRE REVIEW OR FIRE INSPECTION FEE NOT INCLUDED AND WILL BE CHARGED SEPERATELY BY THE FIRE DEPARTMENT</p> <p>*** IMPACT FEES NOT INCLUDED ***</p> <p>*** SOLID WASTE AND DCA/DBPR FEES NOT INCLUDED***</p> <p>1/3 OF THE BUILDING PERMIT FEE WILL BE REFUNDED IF THE PERMIT IS NOT ISSUED WITHIN 3 WEEKS OF RECEIPT OF COMPLETED APPLICATION AND ALL ADDITIONAL INFORMATION REQUESTED BY REVIEWERS.</p>			
	<p>COM – Commercial New Construction, Additions, Alterations, Modular, Foundation</p> <p>Includes: Application Processing Fee Commercial Building Plan Review & Inspection Commercial Environmental Review Commercial Flood Review Commercial Stormwater Review Commercial Zoning Review Plumbing Review, Sub-Contractor Permit, & Plumbing Inspection Electrical Review, Sub-Contractor Permit, & Electrical Inspection(s) Mechanical Review, Sub-Contractor Permit, & Mechanical Inspection</p>	.70 per sq. ft. + 35% of building permit for application and all review fees. Ex 5,000 sq. ft. project = \$4,725.00		
2	<p>COM – Concrete Restoration</p> <p>Includes: Application Processing Fee Commercial Plan Review Threshold Engineer Report Review Inspection</p>	525		
3	<p>COM - Roof/ReRoof/Roofover</p> <p>Includes: Application Processing Fee Building Review Flood Review Inspection</p>	500		
4	<p>CONDO - Condo Residential Unit Remodel/Interior Flat Fee</p> <p>Includes: Application Processing Fee Building Review and Inspection Flood Review Electrical Review and Electrical Inspection Mechanical Review and Mechanical Inspection Plumbing Review and Plumbing Inspection</p>	\$930 for All Condo Remodel Projects		
5	<p>CONDO - Carport/Garage Flat Fee</p> <p>Includes: Application Processing Fee Building Review and Inspection Stormwater Review Zoning Review Electrical Review and Inspection</p>	700		
6	<p>DEMO - Commercial and Residential</p> <p>Includes: Application Processing Fee Building Plan Review Environmental Review Inspection</p>	475		



FY 2024-2025 BUILDING PERMIT FEE SCHEDULE

REF #	PERMIT	CURRENT FEE	PROPOSED FEE	NOTES
7	<p><i>DRV - All Driveways</i> Includes: Application Processing Fee Environmental Review Flood Review Stormwater Review Zoning Review Inspection</p>	625		
8	<p><i>DSH - Dock, Walkway, Pier Platform, Boat Lift, Hoist, Davit Repair, Rip Rap, Seawall, Dredging, Piling, Boat Ramp</i> Includes: Application Processing Fee Environmental Review Zoning Review Inspection</p>	400		
9	<p><i>DSH - Boathouse and Dock Permit (New Dock/New Boathouse)</i> Includes: Building Review and Inspection Electrical Review and Inspection</p>	Flat Fee \$720 (\$330 for boathouse with \$390 dock fee)		
10	<p><i>DSH - Boathouse, New or Repair (New Boathouse, Existing Dock)</i> Includes: Application Processing Fee Building Review and Inspection Environmental Review Zoning Review Electrical Review and Inspection</p>	475		
11	<p><i>FEN - Fence (All Fences, Pool Barriers, Retaining/Garden Wall)</i> Includes: Application Processing Fee Building Plan Review and Inspection Environmental Review Flood Review</p>	475		
12	<p><i>POL - Pools (Above Ground, Below Ground, Spas)</i> Includes: Application Processing Fee Building Review and Inspection Environmental Review Flood Review Stormwater Review Zoning Review</p>	850		
13	<p><i>RES - Interior Remodel (up to 50% of Structure Value)</i> Includes: Application Processing Fee Building Review and Inspection Flood Review Electrical Review and Inspection Mechanical Review and Inspection Plumbing Review and Inspection</p>	800		
14	<p><i>RES - New One & Two Family Dwelling Construction, Remodel, Addition, Carport, Stand Alone Garage</i> *** IMPACT FEES NOT INCLUDED *** Includes: Application Processing Fee Building Plan Review and Inspection Environmental Review Flood Review Stormwater Review Zoning Review Electrical Review and Electrical Inspection Mechanical Review and Mechanical Inspection Plumbing Review and Plumbing Inspection Roof Sewer Connection</p>	<p>Up to 1500 sqft = \$1860 1501-2500 sqft = \$2580 2501-3500 sqft = \$3300 3501-4500 sqft = \$4020 4501-5500 sqft = \$4740 5501-6500 sqft = \$5460 6501+ sqft = Commercial Calculation</p>		



FY 2024-2025 BUILDING PERMIT FEE SCHEDULE

REF #	PERMIT	CURRENT FEE	PROPOSED FEE	NOTES
15	RES - Roof, Reroof, Roofover, Insulated Pan Roof Application Processing Fee Flood Review Inspection	300		
16	STRUC - Commercial or Residential Sheds, Decks, Screen Enclosure/Pool Enclosure, Dumpster Enclosure, Radio/TV Antenna, Freestanding Signs, Mobile Home/RV Setup Includes: Application Processing Fee Building Review and Inspection Environmental Review Flood Review Stormwater Review Zoning Review	625		
17	STRUC - Structure Move Includes: Application Processing Fee Building Review and Inspection Environmental Review Flood Review Stormwater Review Zoning Review Electrical Review and Inspection Mechanical Review and Inspection Plumbing Review and Inspection	900		
18	TRADES - Over the Counter Electrical, Mechanical, Plumbing, Salar, Other Misc.(Flatwork, Interior Piping, Dumpster, Gas, Pavers, Fence Repair) Building Permits Not Stated. Includes: Application Processing Fee Any Necessary Reviews	200		
19	WIN - Windows (Commercial, Condos, Residential) up to 5 Windows, including Sliding Glass Doors Includes: Application Processing Fee Building Review and Inspection Flood Review	400		
20	WIN - Windows (Commercial, Condos, Residential) over 5 Windows, including Sliding Glass Doors Includes: Application Processing Fee Building Review and Inspection Flood Review	# Windows x \$30/ea + 50 Ex 10 Windows = \$350		
MISCELLANEOUS FEES				
21	MISC - 1st Work Without Permit	3x Building Permit Fee		
22	MISC - 2nd Work Without Permit	5x Buildin Permit Fee		
23	MISC - Change of Contractor	60		
24	MISC - Building Code Administrators and Inspectors Surcharge (Pursuant to Florida Statute)	Determined by Statue		
25	MISC - Department of Business and Professional Regulation Surcharge (Pursuant to Florida Statute)	Determined by Statue		
26	MISC - Inspection/Partial Pass (additional inspection requested by contractor)	60		
27	MISC - Inspection/Re-inspection After Failed Inspection	60		
28	MISC - Inspection/Lock-Out (Inspector did not have access to construction site and has to reschedule inspection)	60		
29	MISC - Permit Extension 1st 3 Months	120		
30	MISC - Permit Extension 2nd 3 Months	180		
31	MISC - Plan Revision (after issuance of permit)	60		
32	MISC - Recording Services	Actual Cost		
33	MISC - Reissuance of Expired Permit: Commercial (not including Code Enforcement fees)	600		



FY 2024-2025 BUILDING PERMIT FEE SCHEDULE

PERMIT	CURRENT FEE	PROPOSED FEE	NOTES
MISCELLANEOUS FEES (Continued)			
MISC - Reissuance of Expired Permit: Residential (not including Code 34 Enforcement Fees)	300		
MISC - Reissuance of Expired Permit: Trade (not including Code 35 Enforcement Fee)	120		
MISC - Resubmittal Fee after 1st resubmittal (If our reviewers request more information and the information provided by the permit holder does not fulfill request)	\$60/Resubmittal		
37 MISC - Generator Installation Permit	540		
38 MISC - Temporary CO	210		

Adopted: December 10, 2023 - Resolution 23-167 Amended Fee Schedule

Exhibit B to Resolution 24-186

Town of Fort Myers Beach Fee Refund Policy

This refund policy shall apply to all Town fees, unless otherwise specified by a governing statute, regulation, ordinance, resolution, Town fee schedule or separate Town policy:

- Refunds of any fees must be approved by management (supervisor, manager, department head or director).
- There shall be no refunds of fees for services that were performed by the Town.
- There shall be no refund of review fees.
- Refunds shall be issued for an overpayment of fees in the amount of the overpayment.
- Refunds shall be issued to correct an error in the amount of fee collected to the extent the amount of fee collected exceeds the correct fee amount.
- There shall be a 100% refund on all program/event tickets if the participant in the program or event cancels their attendance before the event or program starts, or if the Town cancels the program or event due to weather or other unforeseen circumstances, or if there is an insufficient number of participants which results in cancelling the activity.
- There shall be no refund for no-shows at events or programs, unless the manager is able to determine that there were extenuating circumstances preventing attendance at the event or program.
- There shall be a 100% refund of returned, unused merchandise if a receipt is provided. There are no refunds for used items or for items returned without a receipt.
- There shall be no refund of Mooring Field reservations unless a notice of cancellation is provided at least 30 days in advance.
- If a Mooring Field Reservation is cancelled at least 30 days in advance, then a refund shall be allowed less a \$50 cancellation fee.
- The terms of the rental agreements regarding use of Town facilities shall govern refunds of lease payments.
- Refund of Impact Fees per FLORIDA BUILDING CODE Sec. 2-311. – “Refund of fees paid.”
(a) If a building permit expires, is revoked, voluntarily surrendered, or otherwise becomes void, and no construction or improvement of land has been commenced, then the fee payer shall be entitled to a refund of the impact fees paid as a condition for its issuance, except that three percent of the impact fee paid shall be retained as an administrative fee to offset the cost of processing the refund. This administrative fee is in addition to the charge collected at the time of fee payment. No interest shall be paid to the fee payer on refunds due to non-commencement.
- If a Building Permit is not issued within 3 weeks of the application and all requested information being received, one-third of the permit fee is refunded.
- There shall be no refund on Building Department permits of \$50 or less, unless issued in error by the Town of Fort Myers Beach.
- There shall be no refund on any Building Department permit if work has commenced.
- Refunds on all other Building Department permits shall be 75% of the permit fee.
- There shall be no refund of payment processing fees.

Exhibit B to Resolution 24-186

Water Leak Credits (Ordinance 14-06, Sec. 30-40)

Upon written request (form is on the web site), a customer may be permitted one (1) leak credit per year (i.e. twelve (12) consecutive billing periods). Such leak credit shall not exceed two consecutive months, and the amount of the credit shall be determined in the following manner:

- (1) The leak credit shall be based on the greater of (1) the average of three (3) billing periods immediately prior to the leak billing period; or (2) the actual usage for the same billing period for the prior three years. The average number of gallons used during that prior period will be subtracted from the actual gallons measured by the meter for the leak period. The resulting number of gallons will be charged at the lowest per thousand gallons rate from the Rate Schedule.
- (2) The credit shall not be applied until the Town is satisfied that the leak or other cause for high consumption has been corrected, either by presentation of plumber or parts receipts or invoices, or meter readings that indicate a return to normal use.
- (3) The Town Manager or designee may approve a payment plan for excessive water and sewer bills caused by leaks, or inadvertent use. No interest shall apply to payments pursuant to an approved payment plan.

Refund of Water Utility Customer Deposits (Ordinance 14-06 Sec. 30-38)

(a) Refund of Customer deposit

1. Refunds of customer deposits will be processed after the water service has been disconnected.
2. In lieu of a refund, and when requested by a customer, a customer deposit can be applied to the customer's account. This is an available option for residential customers who have had at least twenty-three (23) months of continuous service with no delinquencies or other infractions.
3. Customer deposits will be refunded by check to the customer upon termination of service and only after the final bill has been paid in full. The customer deposit, at the option of the customer, may be credited toward payment of the final bill.
4. Requests to issue deposit refunds will be verified and checks will be issued by the Town Finance Department, normally within 2-4 weeks from regular billing date.
5. No Town employee or contractor is authorized to disburse any funds or refunds to a customer. The Town, its employees and agents shall at all times comply with disbursement policies and procedures established by the Town.

Reservation of Capacity (Ordinance 14-06 Sec. 30-27)

(a) New installations are required to pay one hundred percent (100%) of the applicable connection fees at the time reservation of capacity is requested and the Florida Department of Environmental Protection and Florida Health Department permit applications are submitted. The Town's commitment to reserve and provide service is limited to two (2) years, applies only for the location approved for service, and is not transferable to another property. Letters of Credit or other forms of sureties will not be accepted for payment of connection fees.

Exhibit B to Resolution 24-186

(b) Up to ninety percent (90%) of the amount paid for connection fees may be refunded if the customer determines the project will not be constructed and reservation of capacity to serve the project is no longer required. Application for a refund must be made prior to expiration of the two-year reservation period. The Town's ability to resell the previously reserved capacity will be taken into consideration together with other factors in determining if a refund will be given.

Stormwater Fee Refunds [Florida Statutes (F.S.) 403.031 (17); Rule 62-40.431 of Florida Administrative Code (F.A.C.); the Town of Fort Myers Beach Ordinance 18-20]

1. Developed Property is defined as “any real property that has been altered from its original state by the addition of any improvements, such as a building, structure, or impervious surface reducing the land’s natural ability to hold or absorb rainfall”.
 - a. Undeveloped Property means property that HAS NOT been altered from its natural state by dredging, filling, removal of trees and vegetation, or such other activity as construction, paving, or compaction of soil in any manner.”
2. Ordinance 18-20, Section 30-107 Exemptions from Utility Fee – “no public or private property will be exempt from stormwater utility fees or receive credit or offset against the utility fee.
 - a. Exemptions – Property that is undeveloped (see definition above).