



SIGN PERMIT APPLICATION

Property Owner: _____ STRAP #: _____

Job Address: _____ Fort Myers Beach, FL 33931

Owner Email _____

Shopping Cntr: _____

Business Name: _____

Contractor Business Name/ Applicant: _____

License # _____ Contact Person: _____

Email: _____

Contractor Phone: _____ Estimated cost Value: _____

Job Description: _____

Building / Unit Frontage in SqFt: _____ SqFt of Sign: _____

Road frontage in Linear Ft: _____

Will the sign have a foundation? Yes No

Select One: Single Face Sign Double Face Sign

Type of Sign: Ground Sign Wall Sign Awning Sign Projecting

Action: Erect Alter Repair Move Copy Change

Construction: Painting Plastic Metal Channel Letters Concrete Block Light Box Wood Other

Illumination/Lighting: Non-Illuminated Neon Fluorescent LED External

Electrical: (Electric sub required, unless specified below)

- None
- Existing Service (no sub if EC, ES, SE license)
- New/ Extended Service

Internally or externally lighted signs shall not be located on the seaward and shore-perpendicular sides of any structures, and **shall not produce light that is directly, indirectly, or cumulatively visible** from any portion of the beach.

Setbacks: (Ground Sign only)

Front: _____

Side: _____

Height: _____

Area: _____

An electronic set of plans consisting of the following in PDF format must be included with the application:

ADDITIONAL INFORMATION / SUBMITTAL REQUIREMENTS

- A. One copy of a SITE PLAN dimensioned and scaled indicating the location of the site relative to property lines (setbacks) including:
 - a. Setbacks from rights-of-way, streets, easements, driveways and sidewalks
 - b. Visibility triangle
 - c. Location, size and type of any other existing signs
- B. One copy of CONSTRUCTION DRAWINGS dimensioned and scaled showing:
 - a. Height and width
 - b. Sign Copy
 - c. Construction material
 - d. Attachments details
 - e. Foundation and/or footer details
 - f. Lighting Plan



SIGN PERMIT APPLICATION

CONSENT TO ERECT SIGN

I will advise the business owner that obtaining a sign permit does not give them authorization to open a business without a Certificate of Occupancy/ Certificate of USE. I further understand that I am obtaining this permit and proceeding at my own risk and that if the Certificate of Occupancy/ Certificate of USE cannot be approved, the sign may have to be removed.

This sign permit located at: _____

Business Name: _____

Unit #: _____ Date: _____

Contractor's License #: _____

Contractor/Owner: _____

(Signature)



This page is required for ALL Building Permit Applications

ACKNOWLEDGEMENT OF TOWN OF FORT MYERS BEACH REGULATIONS BY THE QUALIFIER

NOTICE OF ADDITIONAL RESTRICTIONS: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that maybe found in the public records of this County, and there may be additional permits required from other governmental entities such as the Water Management District, State agencies, or Federal agencies.

WARNING OF WORK IN THE COUNTY RIGHT-OF-WAYS: This permit does not authorize construction or installation of any structure or utility, above or below ground, within any right of way or easement reserved for access, drainage or utility purposes. This restriction specifically prohibits fencing, sprinkler systems, landscaping other than sod, signs, water, sewer, cable and drainage work therein. If such improvements are necessary, a separate permit for that purpose must be obtained from the Building Department.

INSPECTIONS: This permit is void if the first inspection is not made within six (6) months from the date issued or if no inspection has been made for a period of six (6) months from the most recently passed inspection. The permit is void if the zoning classification is violated. Applicant agrees to comply with the sanitary regulations and understands that the proposed structure may not be used or occupied until an approved certificate of occupancy is issued. Applicant further understands that failure to obtain permit or misrepresentation of the improvements is a misdemeanor and upon conviction, applicant can be punished as provided by the law. Failure to comply with the mechanics lien law can result in the property owner paying twice for improvements

NOTICE OF CLEARING RESTRICTIONS: Issuance of a Demolition Permit for a structure does not authorize removal of vegetation beyond the footprint of the structure. A Demo Permit is not a clearing permit.

WORK IN THE SPECIAL FLOOD HAZARD AREA: Be advised that Substantial Damage/Substantial Improvement requirements will apply to structures located in the Special Flood Hazard Area with Finished Floor Elevations below the Base Flood Elevation.

CERTIFICATION: Application is hereby made to obtain a permit to do the work and installations as indicated. I, THE QUALIFIER, certify that I have not performed any work or installation prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. The permit or application fee may have additional fees imposed for failing to obtain permits prior to commencement of construction. The permit application or approved permit expires if work is not commenced within 180 days from the date of issuance. I, THE QUALIFIER understand that the structure cannot be used or occupied until a certificate of occupancy is issued. By signing this permit application, I, THE QUALIFIER, agree that I have been retained by the property owner to provide contracting services for the trade for which I am listed. Furthermore, it is my responsibility to notify the Building Plan Review and Inspection Division should I no longer be THE QUALIFIER responsible for providing said contracting services. I, THE QUALIFIER, agree that I understand the review and issuing of this permit does not exempt me from complying with all County Codes and Ordinances.

NOTICE OF COMMENCEMENT INFORMATION Per Florida Statutes 713.135 a Notice of Commencement (NOC) is required for construction of improvements totaling more than \$2,500, with certain exceptions. For A/C Repairs or Replacements a notice of commencement is required for improvements more than or equal to \$7,500. The applicant shall file with the issuing authority prior to the first inspection either a certified copy of the recorded NOC or a notarized statement that the NOC has been filed for recording, along with a copy thereof. In order to comply with the state requirement, permits will be placed in inspection hold until proof of the NOC is filed with the building permitting and inspection department. The issuing authority shall not perform or approve subsequent inspections until the applicant files by mail, facsimile, hand delivery, email or any other means such as certified copy with the issuing authority.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Job Street Address: _____

I, _____ (Qualifier), hereby certify that all answers to the questions in this registration and any supplementary information attached to and made part of this registration is honest and true.

Typed or printed name of Qualifier

Signature of Qualifier

STATE OF _____ COUNTY OF _____

The foregoing instrument was certified and subscribed before me by means of _____ physical presence OR _____ online notarization, this _____ day of _____, 20_____, by _____, _____ who is personally known to me OR _____ who has produced _____ as identification.

Notary Public Signature

(SEAL)



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Job Street Address: _____

Signature of Property Owner

Typed or printed name of Property Owner

STATE OF _____ COUNTY OF _____

The foregoing instrument was certified and subscribed before me by means of _____ physical presence OR _____ online notarization, this _____ day of _____, 20____, by _____, _____ who is personally known to me OR _____ who has produced _____ as identification.

Notary Public Signature

(SEAL)

If An Owner Agent is Being Named, Please complete below

I, _____ (Property Owner), hereby certify that _____ is my authorized AUTHORIZED AGENT/representative of the property described herein. All answers to the questions in this registration and any supplementary information attached to and made part of this registration is honest and true.