



MEMORANDUM

Date: June 12, 2021
To: Town Council
Through: Mr. Roger T. Hernstadt, Town Manager
From: Alison Giesen, Director, Culture, Parks & Recreation
Re: Parks & Recreation Report May 2021 Activities

ITEMS FOR COUNCIL DIRECTION: NONE

RECREATION CENTER PROGRAMMING

Weight room and cardio room opened for walk ins on Thursday, May 6, 2021. Limited number of people will be allowed to work out at one time. Masks will be recommended to for all who are unvaccinated who enter the gymnasium until they reach the weight room. Staff who are unvaccinated will continue to wear masks and use CDC guidelines for social distancing. Half of the gym will be open – the other half will remain closed to limit number of participants in building at one time.

Hours of operation and schedule of expanded programs.

Thursday, May 6th, 2021

Weight Room: Walk ins welcome no reservations required- limiting the number of people.

Monday/Wednesday/Friday: 10am – 2pm, 6pm – 8pm

Tuesday/Thursday: 8am – 2pm, 6pm – 8pm

Saturday: 8am – 3pm

Gym: (only half of the gym will be open for basketball)

Monday/Wednesday Friday: 10am – 2pm, 6pm – 8pm

Saturday: 8am – 10:30am, 1:30pm – 3pm

Starting Tuesday, May 11, 2021 (only half of the gym will be open)

Pickleball:

Tuesday/Thursday/Saturday: 10:30am – 1:30pm

Starting May 24, 2021

Inside fitness classes will begin- limited number of participants all socially distanced.

RECREATION

For the safety of our members and employees, recreational programs are limited due to the COVID-19 pandemic.

- Researching trending programs, and events within Parks and Recreation during COVID-19. Ongoing.
- Reservations are being taken for up to 4 People at a time to use the Weight Room at one time. Each session is 45-minutes, after which staff cleans/disinfects the room. Weight room and cardio room are open by appointment only Monday 10am-2pm & 6pm-8pm, Tuesday 8am-2pm & 6pm-8pm, Wednesday 10am-2pm & 6pm-8pm, Thursday 8am-2pm & 6pm-8pm, Friday 10am-2pm & 6pm-8pm and Saturday from 8am to 3pm. In March, the weight room hours were extended to be Monday – Friday evening hours from 6pm to 8pm to better serve our community.
- Masks are required (and being worn) by all staff and patrons when they enter the building and temperature checks for all staff and visitors are being taken prior to them entering the buildings.
- Patrons are asked to exit through the side lobby of the gymnasium to limit exposure to staff.
- Outdoor Fitness Classes -Limited to 20 people. Keeping 6 feet apart and all equipment is disinfected after use. They are held M-F from 9:00am-10:00am. M, W, F are step/weights. T, TH are yoga/cardio. March had 104 Participants.

Athletics

- Staff conducting research for future athletic trends and are continuing to plan new programs for the year. Ongoing..
- FMB Little League held their last game on May 22nd. Practices have ended.
- Pickleball is offered daily outdoors. All participants are asked to maintain physical distance and to adhere to CDC guidelines. Staff was able to expand court space by providing moveable lines and nets to be set up on tennis courts.
- Pickleball is offered indoors Tuesday/Thursday/Saturday from 10:30am-1:30pm. Participants are asked to social distance and wear a mask while waiting to play.
- The indoor game clocks were sent out to be fixed under warranty. They are now working and ready for use.
- Open gym is offered inside daily. Monday/Wednesday/Friday from 10am-2pm, 6pm-8pm. Tuesday/Thursday from 8am-10am, 6pm-8pm. Saturday from 8am-10am, 1:30pm-3pm.

Youth

Due to the COVID-19 pandemic, masks are required for all youth programs and temperature checks are done daily for both participants and staff. CDC guidelines are being followed and no group is larger than 16 including staff.

- All Youth Program participants are required to wear a face covering when indoors, and when unable to social distance while outside. Temperatures are taken daily before check in.
- Staff has continued research and put together a plan to provide afterschool clubs beginning Fall 2021. These clubs had previously been hosted by Beach School Elementary.
- Spring semester of after School-Club Rec started on Monday, February 1st, 2021. 28 children are enrolled. Program is split into two (2) groups. Each group has two (2) counselors; along with a social distancing ambassador to ensure social distancing and, CDC guidelines are always followed. Last day is June 18, 2021.
- Staff is staying current on available information on how to provide a safe environment for youth program participants and, staff. Ongoing.
- New CDC guidelines for summer camp released.
- Continuing "Bay Oaks Pen Pals" for Youth to write letters to Bay Oaks Social Seniors. Multiple letters have been sent and received from each child to their designated Pen Pal.
- Working closely with Fort Myers Beach Elementary to ensure the daily safety of students, and staff.
- Continuing use of STEM products that have been ordered for Club Rec participants.
- CR – Lego Club and Music Workshop have been continuing smoothly.
- Summer Camp 2021 registrations are coming in, many weeks are half full.
- Summer registration for June 18th Fun Day is published and open.
- Planning for Club Rec 2021/ 2022 to abide by LCSB Interlocal agreement.
- Forecasted youth budget for next fiscal year.
- Getting registration ready to open for Club Rec fall program.

Teens

- Staff staying current on new ideas for teen programs Post COVID-19.
- Planning activities for post COVID-19.
- Looking for ways to virtually engage local teens for programs.
- Forecasted teen budget for next fiscal year.

Bay Oaks Social Seniors (BOSS)

Due to the COVID-19 pandemic- many of the BOSS programs are not being offered. The staff is increasing the bike and kayaking trips and other programs that can be held outside and can adhere to CDC guidelines. Transportation is not being provided. Staff rides separately.

- May 4th - Mother's Day flower arranging class event was a success with over 20 participants. Flowers donated by Santini Florist.
- May 12th Kayak trip from Sanibel Island- 12 participants.

- Continuing to Call Bay Oaks Social Senior Estero Island residents and, members without access to computers/internet to check in on them.
- Created BOSS Newsletter for June, sent out to group.
- Posted BOSS Newsletter on Facebook and the Towns Website.
- Planning 2021 2022 BOSS programs.
- Programs have concluded have concluded for summer due to low participation.

AQUATICS

Pool is open M, W, F, S & Sunday- from 9am to 6pm closed on Tuesday and Thursday. Masks are recommended for unvaccinated visitors. Unvaccinated staff are required to wear masks. Pool Hours will extend once we have hired enough staffing. Volunteers are being recruited to assist with all duties at pool and the Rec Center.

Programs

May 10, 2021, Water aerobics began with limited number of participants and social distancing required.

- Monday, Wednesday, and Friday
 - 9am Water Aerobics
 - 10am Aqua Strength

Pool Maintenance & Projects:

- Replacement of pool slide delayed for 2 years due to increased cost for the project. Staff will continue to maintain existing slide until project can be funded.
- AC quotes finalized for AC in pool office- install date June 15, 2021.
- New obstacle course ordered and waiting shipment.
- AC filters cleaned out monthly.
- New Funbrellas and covers installed.
- Researching bathroom floor epoxy companies for new bathroom floors.
- Submitting quotes for Front Gate replacement (Capital Project).
- Kid pool backwashed eight (4) times.
- Backwashed Lap pool six (4) times.
- Cleaned and scrubbed the kid pool structure. Water features checked daily for safety.
- Staff performs daily walks of pool deck, and surrounding property to make sure all bathrooms, equipment and facility are consistently maintained.
- Staff created a preventive maintenance plan for new kiddy pool structure and lap pool.
- Deep cleaned pump room.
- Continuing to cover Lap pool due to temperature changes.
- Continued to work on Capital projects for FY2021.

- Gathering info for Capital Projects 2022.
- Pump replaced for kiddy pool.
- Slide pump to be repaired by June 18, 2021.
- Landscape around pool inside and out to be improved with native plants in June when rainy season begins.

Other

- Conducted in-service for current staff.
- Swim lessons postponed until COVID-19 restriction allow.
- Continuing staff training in pump room operations.
- Researching for staff to get CPO Certifications.

COMMUNITY OUTREACH & SPECIAL EVENTS

- Planning 4th of July Fireworks with Garden State Fireworks. Securing all supplies and contractors to provide equipment for event. Permits submitted. Meetings set up for planning.
- Created BOSS Newsletter, sent to group.
- Posted BOSS Newsletter on Facebook and Town Website.
- Continuing participation in monthly Kiwanis meetings virtually.
- Staff working on details for future community events Post COVID-19.
- Fright Night 2021 planning underway.
- Received \$2,000 donation for scholarships for summer camp from the Fort Myers Beach Community Foundation.

MARKETING/SOCIAL OUTREACH

- Staff asking recreation center users what improvements they would like to see in the future.
- Continuing to update Parks and Recreation page on Town's Website and Facebook with the assistance of Town's Communications Coordinator, Jennifer Dexter.
- Continuing to research activities and resources to share with residents and guests.
- Continuing to work towards goals and objectives as listed in the Strategic Plan.
- Continuing conversations with Fort Myers Beach Elementary in reference to COVID-19.
- Jennifer Dexter, Communications Officer, posted information on the Town Facebook page listing Department updates.
- Created BOSS Newsletter, sent to group.
- Posted BOSS Newsletter on Facebook and Towns Website.
- Director and staff are creating a marketing plan for staff to implement in 2021 & 2022.

SAFETY

All staff is adhering to CDC guidelines and ensuring all measures are taken to prevent the spread of COVID-19 and to keep all members, students, and staff safe.

- All Weight Room/Cardio Room users have their temperature taken when they enter the facility.
- Weight Room/Cardio Room Disinfected on a regular basis.
- Hand sanitizer stations located in multiple locations, with signs encouraging use.
- Deep cleaning of entire facility is done on a regular basis, sanitizing for COVID-19 virus from an outside contractor. This service will end July 2021. Cleaning will be done in house by staff after July.
- All surfaces and equipment are disinfected, and office areas wiped down and disinfected hourly. Hand sanitizer placed in each area for staff use and social distancing required.
- Continuing to work with Florida League of Cities to ensure campus wide safety.
- Outdoor restrooms are now open Monday - Saturday all day.

FACILITY UPDATES AND IMPROVEMENTS

- Staff prepped for Hurricane Season. Supplies checked and plans reviewed with staff.
- General Maintenance of the facility. Ongoing.
- Director working with Public Work Director and DMRP Consultants on gathering of information for the Bay Oaks Redevelopment Plan.
- Field maintenance. Ongoing. Quotes are being obtained for annual irrigation maintenance.
- Improved facility appearance/signage. Updated signage was delivered.
- Field fencing project to be completed by contractor.
- Orkin Pest Control began monthly services.
- Sprinkler Maintenance agreement signed for year.
- Quotes are being obtained to repair the front middle door and replace back right door.
- Quotes are being obtained to fix two light fixtures in the gymnasium.
- Quotes obtained for AV repair in Gym.
- Trying to obtain quotes for ball field irrigation maintenance to continue to conserve water and prevent water leaks.

PERSONNEL/ PROFESSIONAL DEVELOPMENT/ OTHER

- Recreation Campus Manager position advertised, and interviews conducted. New

employee will start June 21, 2021.

- Recreation Supervisor and Assistance Supervisor positions filled.
- Landscape Maintenance position advertised.
- Lifeguard II/ Rec Aid position advertised- interviews conducted and employee hired.
- Continue to advertise part time Rec Aid and Lifeguard positions- 6 vacancies remain.
There is a shortage of Lifeguards and Recreation Aids as the City of Sanibel is also trying to fill these same positions. Jenny Dexter, Social Media and Communications Coordinator, and Suzie Judy, HR Coordinator, are putting messages out on social media and with local area colleges and high schools to help recruit new staff and volunteers to help with shortage.
- Staff temperatures taken daily. CDC guidelines are continuing to be followed. Mask are required for staff who are unvaccinated.
- Staff working towards accreditation by the Commission for Accreditation of Park and Recreation Agencies (CAPRA).
- Continuing to research trainings for full and part time staff to assist with accreditation and enhancement of customer service and all program offerings.
- Cross training staff to fill in at Mound House as needed during season.
- Strategic plan goals continue to be advanced and completed.
- 2 full time positions open at Rec Center- these positions will be advertised and filled. (Senior Recreation Aide and Youth & Teen Program Coordinator)

BAY OAKS RECREATION CENTER ADVISORY BOARD (BORCAB)

- BORCAB next regularly scheduled meeting is scheduled for Tuesday, June 29, at 9am.