



SIGN PERMIT APPLICATION

Property Owner: _____ STRAP #: _____
 Job Address: _____ Fort Myers Beach, FL 33931
 Shopping Cntr: _____
 Business Name: _____
 Contractor Business Name/ Applicant: _____
 License # _____ Contact Person: _____
 Email: _____
 Contractor Phone: _____ Estimated cost Value: _____
 Job Description: _____
 Building / Unit Frontage in SqFt: _____ SqFt of Sign: _____
 Road frontage in Linear Ft: _____

Will the sign have a foundation? Yes No

Select One: Single Face Sign Double Face Sign

Type of Sign: Ground Sign Wall Sign Awning Sign Projecting

Action: Erect Alter Repair Move Copy Change

Construction: Painting Plastic Metal Channel Letters Concrete Block Light Box Wood Other

Illumination/Lighting: Non-Illuminated Neon Fluorescent LED External

Electrical: (Electric sub required, unless specified below)

- None
- Existing Service (no sub if EC, ES, SE license)
- New/ Extended Service

Setbacks: (Ground Sign only)

Front: _____
 Side: _____
 Height: _____
 Area: _____

An electronic set of plans consisting of the following in PDF format must be included with the application:

ADDITIONAL INFORMATION / SUBMITTAL REQUIREMENTS

- A. One copy of a SITE PLAN dimensioned and scaled indicating the location of the site relative to property lines (setbacks) including:
 - a. Setbacks from rights-of-way, streets, easements, driveways and sidewalks
 - b. Visibility triangle
 - c. Location, size and type of any other existing signs
- B. One copy of CONSTRUCTION DRAWINGS dimensioned and scaled showing:
 - a. Height and width
 - b. Sign Copy
 - c. Construction material
 - d. Attachments details
 - e. Foundation and/or footer details
 - f. Lighting Plan



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CONSENT TO ERECT SIGN

I will advise the business owner that obtaining a sign permit does not give them authorization to open a business without a Certificate of Occupancy/ Certificate of USE. I further understand that I am obtaining this permit and proceeding at my own risk and that if the Certificate of Occupancy/ Certificate of USE cannot be approved, the sign may have to be removed.

This sign permit located at: _____

Business Name: _____

Unit #: _____ Date: _____

Contractor's License #: _____

Contractor/Owner: _____

(Signature)