



## MEMORANDUM

Date: January 11, 2021  
To: Town Council  
Through: Mr. Roger T. Hernstadt, Town Manager  
From: Alison Giesen, Director, Culture, Parks & Recreation  
Re: Parks & Recreation Monthly Report December 2020

---

### ITEMS FOR COUNCIL DIRECTION: NONE

#### RECREATION CENTER PROGRAMMING

Weight room and cardio room are open by appointment Monday 6pm-8pm, Tuesday 8am-2pm, Wednesday 10am-2pm & 6pm-8pm, Thursday 8am-2pm, Friday 10am-2pm, and Saturday from 8am-3pm. During the COVID-19 pandemic there is a limited number of users at a time. Each group is scheduled for 45 minutes with 15 minutes of disinfecting time in between each session. Masks are required for all users into the recreation center until they enter the weight room and temperatures are taken before entry. . Ball fields/dug outs, bleachers, playground, outdoor Pickleball courts and tennis courts are open. Outdoor basketball, tennis and pickleball courts are open. Gymnasium closed to the general public. Outside public restrooms are open select hours.

After school program (Club Rec) – Started with the first day of the Lee County School Board, on Monday, August 31. Club Rec is running from dismissal to 6pm. Club Rec Spring Semester is scheduled to start on Monday, February 1<sup>st</sup>. Registration is currently open for enrollment and closed January 8, 2021. Two groups of 8 children with CDC guidelines and social distancing in place for all programs.

#### RECREATION

**For the safety of our members and employees, recreational programs are limited due to the COVID-19 pandemic.**

- Researching trending programs, and events within Parks and Recreation during COVID-19. Ongoing.
- Reservations are being taken for up to 4 People at a time to use the Weight Room at one

time. Each session is 45-minutes, after which staff cleans/disinfects the room. Weight room and cardio room are open by appointment only Monday 6pm-8pm, Tuesday 8am-2pm, Wednesday 10am-2pm & 6pm-8pm, Thursday 8am-2pm, Friday 10am-2pm, and Saturday from 8am to 3pm.

- Masks are required (and being worn) by all staff and patrons when they enter the building and temperature checks for all staff and visitors are being taken prior to them entering the buildings.
- Patrons are asked to exit through the side lobby of the gymnasium to limit exposure to staff.

### **Athletics**

- Senior Softball began on November 3<sup>rd</sup>. Pickup games are played Tuesday and Thursdays at 9:30am. All participants are physically distancing and limiting the number of players on the field.
- Staff conducting research for future athletic trends and are continuing to plan new programs for the year. Ongoing.
- Virtual 5k registration closed! Resolution Run 2021 is set to begin January 1st!
- Working with FMB Little League on new agreement, including COVID-19 language, for Fort Myers Beach Little League upcoming season.
- Pickleball is offered daily outdoors. All participants are asked to maintain physical distance and to adhere to CDC guidelines.
- MLB Pitch Hit & Run information obtained, and application was sent out. Discussed hosting it during Spring Break Fun Days but dependent on COVID-19 pandemic.

### **Youth**

**Due to the COVID-19 pandemic, masks are required for all youth programs and temperature checks are done on a daily basis for both participants and staff. CDC guidelines are being followed and no group is larger than 10 including staff.**

- All Youth Program participants are required to wear a face covering when indoors, and when unable to social distance while outside. Temperatures are taken daily before check in.
- After School-Club Rec started on Monday, August 31, 2020. Program is split into two (2) groups of eight (8). Each group has two (2) counselors; along with a social distancing ambassador to ensure social distancing and, CDC guidelines are always followed.
- Continuing registration and planning activities for Club Rec Spring Semester.
- Club Rec Spring Semester registration is open to Town of Fort Myers Beach residents from December 1- December 28<sup>th</sup>. If availability allows, registration will open to remaining students from December 29<sup>th</sup>-January 8<sup>th</sup>, 2021. All applicants will be notified of their registration status on January 11<sup>th</sup>, 2021.
- Staff is staying current on available information on how to provide a safe environment for youth program participants and, staff. Ongoing.

- Continuing “Bay Oaks Pen Pals” for Youth to write letters to Bay Oaks Social Seniors. Multiple letters have been sent and received from each child to their designated Pen Pal.
- Working closely with Fort Myers Beach Elementary to ensure the daily safety of students, and staff.
- Winter Break Fun days were held December 21<sup>st</sup>-23<sup>rd</sup>, and December 28<sup>th</sup>-30<sup>th</sup> and January 4<sup>th</sup>. 8 participants attended. The kids participated in a variety of activities from, crafts, athletics, using the pool and holiday movies. Presentations from C.R.O.W and a S.T.E.M. show from Glen the Science guy, Super Science of Florida. CDC guidelines followed for all.

### Teens

- Staff staying current on new ideas for teen programs Post COVID-19.
- Planning activities for post COVID-19.
- Looking for ways to virtually engage local teens for programs.

### Bay Oaks Social Seniors (BOSS)

**Due to the COVID-19 pandemic- many of the BOSS programs are not being offered. The staff is increasing the bike and kayaking trips and other programs that can be held outside and can adhere to CDC guidelines. Transportation is not being provided. Staff rides separately.**

- Kayak Trip on December 3<sup>rd</sup> to Port Sanibel Marina. 12 people attended.
- BOSS Trip to Edison & Ford Winter Estates Holiday Lights. An outdoor event to see the holiday lights decorations and historical homes. 12 participants enjoyed this trip.
- Bike trip scheduled for 12/15 had to be rescheduled due to coordinator being out of town. Will reschedule for Feb. 2021.
- Continued “Bay Oaks Pen Pals” for youth to write letters to Bay Oaks Social Seniors.
- Planning for BOSS season 2021, socially distanced, and nearby trips only, for the time being.
- Continuing to Call Bay Oaks Social Senior Estero Island residents and, members without access to computers/internet to check in on them.
- Created BOSS Newsletter for January, sent out to group.
- Posted BOSS Newsletter on Facebook and the Towns Website.

## **AQUATICS**

Lap pool and Kid Pool are open Monday, Wednesday, Friday, Saturday and Sunday from 10am-2pm with a limited number of users at a time. Each group is scheduled for 45 minutes with cleaning time of 15 minutes in between each session. Pool is open with a limited number of users; twelve (12) patron max for Kid Pool, and six (6) patron max for lap swimming.

- All pool patrons are required to wear a face covering to enter the pool facility. Face coverings must be worn in bathrooms, and on the pool deck. They are not to be worn in the water.
- Limited number of staff with face covering are allowed into the office area to prevent the possible spread of COVID-19.
- All staff take their temperatures daily before they clock in.
- Masks and or face coverings are worn at all times.

### **Programs**

- Exploring options with Beach School Elementary to safely host Swim Club.
- Planning Post COVID-19 programs and events for the pool for when pandemic is over.

### **Pool Maintenance & Projects:**

- AC filters cleaned out monthly.
- Ordered new Funbrellas and covers to replace missing and old ones.
- Submitted new obstacle course P.O.
- Received new items for public restrooms to upgrade old and worn out shower curtain and hooks.
- Researching and finalizing new slide replacement options.
- Conducted Fire inspection.
- Researched motion activated security light for outside of pool office to discourage vandalism.
- Kid pool backwashed eight (5) times.
- Backwashed Lap pool six (5) times.
- Cleaned and scrubbed the kid pool structure. Water features checked on a daily basis.
- Staff performs daily walks of pool deck, and surrounding property to make sure all bathrooms, equipment and facility are consistently maintained.
- Staff created a preventive maintenance plan for new kiddy pool structure and lap pool.
- Deep cleaned pump room.
- Cleaned Classroom and took inventory.
- Cleaned storage closet and took inventory.
- Continuing to cover Lap pool due to temperature changes.
- Continued to work on Capital projects for FY2021.

## Other

- Prepared for upcoming life guard certification course.
- Conducted in-service for current staff.
- Swim lessons postponed until 2021.
- Continuing staff training in pump room operations.
- Scheduling staff to get CPO Certifications.
- Conducted CPR and first aid certification class for Mound House staff.

## COMMUNITY OUTREACH & SPECIAL EVENTS

**Due to the pandemic events and programs are designed with CDC guidelines in place and are virtual when possible.**

- New Year's Eve fireworks, ball drop and Town Birthday celebration canceled due to the COVID-19 pandemic.
- Created BOSS Newsletter, sent to group.
- Posted BOSS Newsletter on Facebook and Towns Website.
- Continuing participation in monthly Kiwanis meetings virtually.
- Extended contract with Garden State fireworks for fireworks celebration.
- Lee County hazardous waste collection was held in the Pool parking lot on Friday, November 6<sup>th</sup>. Next one scheduled for February 5, 2021.
- Staff working on details for future community events Post COVID-19.

## MARKETING/SOCIAL OUTREACH

- Continuing to update Parks and Recreation page on Town's Website and Facebook with the assistance of Town's Communications Coordinator, Jennifer Dexter.
- Continuing to research activities and resources to share with residents and guests.
- Continuing to work towards goals and objectives as listed in the Strategic Plan.
- Continuing to post CDC flyers for best practices for parks and recreation during COVID-19.
- Continuing conversations with Fort Myers Beach Elementary in reference to COVID-19.
- Jennifer Dexter, Communications Officer, posted information on the Town Facebook page listing Department updates.
- Created BOSS Newsletter, sent to group.
- Posted BOSS Newsletter on Facebook and Towns Website.
- Director and staff are creating a marketing plan for staff to implement in 2021.

## **SAFETY**

**All staff is adhering to CDC guidelines and ensuring all measures are taken to prevent the spread of COVID-19 and to keep all members, students and staff safe.**

- Worked with Town attorney to include COVID-19 wording in all agreements and waivers.
- All Weight Room/Cardio Room users have their temperature taken when they enter the facility.
- Weight Room/Cardio Room Disinfected every 45 minutes.
- Hand sanitizer stations are located in multiple locations, with signs encouraging use.
- Restrooms have been designated for weight room users to avoid contact with Youth Program participants.
- Deep cleaning of entire facility is done on a regular basis, sanitizing for COVID-19 virus from an outside contractor. Cost for this service is being paid from Lee County until December 31, 2020. After January 1, 2021 this expense will be paid for by the Town.
- All surfaces and equipment are disinfected, and office areas wiped down and disinfected hourly. Hand sanitizer placed in each area for staff use and social distancing required at all times.
- Continuing to work with Florida League of Cities to ensure campus wide safety.
- Outdoor restrooms are open limited hours for scheduled programs. Restrooms are sanitized after each program and or opening.

## **FACILITY UPDATES AND IMPROVEMENTS**

- General Maintenance of the facility. Ongoing.
- Crushed shell for campus was received and placed as needed.
- Working closely with JSM to make needed improvements to ball fields.
- Director working with Public Work Director and DMRP Consultants on gathering of information for the Bay Oaks Redevelopment Plan.
- Necessary equipment updates to weight room have been completed.
- Field maintenance. Ongoing.
- Added additional desk space inside Recreation Offices while maintaining physical distancing.

## **PERSONNEL/ PROFESSIONAL DEVELOPMENT/ OTHER**

- New hired full time staff is completing Everything DiSC series presented by Lorna Kibbey Leadership Solutions. Professional development virtual course.
- Staff temperatures taken daily. CDC guidelines are continuing to be followed. Mask are

required and are being worn at all times by staff.

- Staff working towards accreditation by the Commission for Accreditation of Park and Recreation Agencies (CAPRA).
- Continuing to research trainings for full and part time staff to assist with accreditation and enhancement of customer service and all program offerings.
- Part Time Lifeguard positions posted on Indeed. Continuing to review applicants.
- Cross training staff to fill in at Mound House as needed during season.
- Renewing membership to Florida Parks and Recreation Association, professional organization.

#### **BAY OAKS RECREATION CENTER ADVISORY BOARD (BORCAB)**

- BORCAB met on Tuesday, December 1st.
- BORCAB met on Tuesday, January 5<sup>th</sup>.
- BORCAB has a scheduled a joint session with Town Council, on January 11, 2021 at 9am.
- Next BORCAB meeting Tuesday, February 2, 2021 at 9am.