

**MINUTES  
FORT MYERS BEACH  
HISTORIC PRESERVATION ADVISORY COMMITTEE  
Town Hall  
2525 Estero Boulevard  
Fort Myers Beach, FL 33931**

**Tuesday, January 29, 2019**

**I. CALL TO ORDER**

Meeting was called to order at 9:02 a.m. by Chair Safford. Members present: Susan Dzyacky, Pat McKeown (via telephone), Scott Safford, Betty Simpson and Lorrie Wolf.  
Staff: Jason Green, Community Development

**II. INVOCATION**

Dedicated to Dr. Leroy Hommerding.

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES -- June 26, 2018 and November 27, 2018**

The minutes will be approved at the next meeting.

**V. 2019 PRIORITY #1: HISTORIC RECOGNITION AND DESIGNATION PROGRAM – Susan Dzyacky**

- 1. Maintenance of the Historic Preservation 1 Master List**
- 2. Consolidation of lists and information**
- 3. Plan for promotion of program/discussion of next steps**

Ms. Dzyacky stated that she received information from Vice Mayor Shamp regarding 100 parcels on the Island. Her goal was to integrate the information into the Master List and she planned to have it completed by the February meeting. She noted that the LPA (Local Planning Agency) had additional information to include in the list. She indicated that she was going to make the list more user friendly.

Ms. Dzyacky stated that she would like to prioritize Fran Santini's application for historic importance. Ms. Simpson offered to contact Ms. Santini.

**VI. 2019 PRIORITY #2: SAVING HISTORIC HOMES**

- 1. Discussion plan/process for addressing this priority**
- 2. Identify homes prior to demolition**
- 3. Update regarding Estero Blvd. cottage (Scott Safford)**
- 4. Assign group leader for Priority #2 going forward**
- 5. Discussion of next steps**

Chair Safford stated that the site was ready for the cottage. The gentleman who owned the building was waiting for a document stating that he would get a tax credit for donating the building. Director Green noted that the Town was not involved with the issue. Chair Safford commented that they needed to develop a process so that never happened again. He indicated that the site had to have a CH1 designation. He suggested that Ms. Dzyacky pull out homes on the list to target for the CH1 designation. Ms. Dzyacky remarked that the information from Vice Mayor Shamp earmarked some properties for national register. Chair Safford noted that the Town's website could be more streamlined and he commented that the steps to obtain different designations and the application were listed under HPAC. He stated that Vice Mayor Shamp created a pamphlet with different architectural styles and he questioned uploading that to their web page. Ms. Dzyacky reported that she was working on a booklet to consolidate information. She felt that if applicants could not correctly complete the application, they should request help. Director Green indicated that they were moving to initially reject incomplete applications but HPAC could help people with the application process.

Chair Safford noted that they previously discussed including a mailer in the water bill, a booth at the Taste of the Beach and flyers for marketing their programs. He did not mind helping people with the application process. He noted that Ms. Santini's designation would provide publicity. Ms. Wolf agreed and stated that forms were difficult for a portion of the population to complete, which resulted in frustration and incomplete applications.

Ms. Dzyacky commented on the lack of follow up with the mass mailing. She suggested that to promote the committee, events needed to be ongoing rather than a singular event. Chair Safford noted that they had to use different forms of marketing. He questioned their budget. Director Green remarked that a budget was not allocated for the fiscal year. He suggested that they work on financial goals for next fiscal year. Chair Safford indicated that he could put together a list. He noted that they wanted to market the plaque program and the historical designation program. Director Green stated that they could include information on the Town's Facebook page. Chair Safford noted that they could participate in a number of events throughout the year.

Ms. Dzyacky indicated that not all owners lived at the beach full-time. She suggested that they target people who lived on the Island full-time and she will tag full-time owners on her list.

Chair Safford suggested they discuss marketing at their next meeting. The key component was to identify critical structures. Mr. McKeown questioned looking at how other communities marketed their programs. Director Green will conduct research. Chair Safford offered to create a flyer and Ms. Wolf volunteered to assist. Chair Safford noted that Vice Mayor Shamp provided information for a brochure.

Chair Safford questioned whether HPAC could be notified if a demolition was planned. Director Green replied affirmatively and he stated that they could hold it up for consideration. He indicated that they had to research other issues. He described the Flood Planning Management meeting. He received information to review regarding moving a structure into a flood zone and meeting flood plan requirements. Ms. Dzyacky noted that she was reviewing information regarding the certificate of appropriateness. Director Green indicated there was also an administrative certificate of appropriateness and a public hearing after a property was designated. He will research information and follow up by the next meeting.

Chair Safford noted that the website listed his term and Ms. Wolf's term incorrectly.

**VII. HPAC MEMBER ITEMS**

Ms. Dzyacky questioned whether the properties on Miramar and Albatross received their plaques. She noted that the property on Miramar was designated as CH2, not CH1. Director Green stated that the red-shuttered cottage was the first full historic designation done in a long time.

Ms. Simpson questioned what they wanted from Ms. Santini. She referred to the 2013 memo that listed her property as a CH2. She questioned whether she received it. Ms. Dzyacky indicated that the memo listed eligible properties but she still had to apply for the designation. Ms. Simpson will provide the CH2 application to Ms. Santini.

Chair Safford noted the next meetings were February 26, 2019 and March 26, 2019.

**VIII. PUBLIC COMMENT - no public comment.**

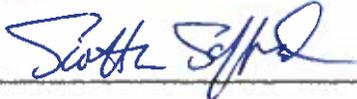
**IX. ADJOURNMENT**

**MOTION:** Ms. Wolf moved to adjourn the meeting; second by Ms. Simpson.

**VOTE:** Motion passed unanimously.

Meeting adjourned at 9:57 a.m.

Adopted 4/1/19 with/without changes. Motion by \_\_\_\_\_  
(DATE)

Vote: \_\_\_\_\_ Signature: 

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