

**MINUTES  
FORT MYERS BEACH  
AUDIT COMMITTEE  
Town Hall  
2525 Estero Boulevard  
Fort Myers Beach, FL 33931**

**Monday, May 14, 2018**

**(Audio started at 24:53 into the meeting. Mr. Lange was speaking.)**

**I. CALL TO ORDER**

Meeting was called to order at 9:00 a.m. by Chair Rodwell. Members present: Dick Cote, John Goggin, Dan Hughes, Edward Lombard and James Rodwell.  
Staff Liaison: Robert Lange

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MARCH 12, 2018 & APRIL 16, 2018 MINUTES – no audio  
(January 12, 2018 minutes were approved on April 16, 2018.)**

**MOTION:  
VOTE:**

**IV. FINANCIAL SOFTWARE UPDATE –** Mr. Lange updated the Committee on the status of the new software. He stated that our representative from Prosoft was here at Town Hall for the conversion of 24 individual months of trial balances as well as converting of seven months of detail activity for this fiscal year. The staff were re-familiarized with their respective functions in the new software. All staff members are very comfortable using the system. The Budgeting module is next to go online followed by the Requisitioning module.

**V. AUDIT UPDATE**

Mr. Lange stated that he would give the Council a preliminary budget on June 15, 2018 so they could set the millage rate. He noted that the preliminary millage rate would have to be adopted by August 4, 2018. He expected to receive preliminary numbers from the Lee County Appraiser's Office by June 1, 2018 and the certified numbers by July 1, 2018. Mr. Goggin discussed the add-on list. Mr. Lange stated that Building Services was new this year so that would be added to the list. He noted that every capital improvement project now had its own number with revenue or funding sources.

Chair Rodwell stated that he met with Council and recommended that the first line of their Ordinance reference the State Statute. He received a positive reply from the Mayor. He explained how they reviewed the audit report and Council was happy with the process. Mr. Lange will email a copy of the final Ordinance. Mr. Lange noted that Council approved that people could serve on more than one committee. Mr. Goggin added that Council would have to approve people serving on more than one committee. He noted that Vice Mayor Shamp read the

State Statute into the motion approving the final Ordinance. Mr. Hughes commented that they did not have consensus as to matters that dealt with specific policy and administrative matters. Mr. Lombard stated that the draft Ordinance addressed ancillary duties but did not state primary responsibilities. Chair Rodwell noted that he pointed out to Council that their primary duties were to select the auditor and carry out other auditing programs.

Mr. Goggin stated that Council questioned the overall cost of the Angie Brewer contract through the full length of the project. He commented that they could map the summary of costs to the Brewer contract for an estimate of costs and savings. Mr. Lange stated that Mr. Brewer made a presentation to Council regarding the State Revolving Fund (SRF). The SRF released the five million dollars so they were able to draw down against that. Mr. Lange described how they were able to piggy back to the original contract due to intervention by Angie Brewer.

Mr. Lombard questioned when the stormwater Ordinance would be adjusted. Mr. Hughes revealed that he was a member on the committee that drafted a proposed amendment to the amended Ordinance. He was not sure when it would be presented to Council. Mr. Lombard expressed concern regarding what would happen to the funding mechanism if the Ordinance was amended. Mr. Lange replied that he was not aware that rates were being considered in the amendment. Mr. Hughes confirmed that they had not addressed rates. Mr. Lombard clarified that he was referring to revenues in the underlying financing, not rates. Mr. Hughes felt that the whole project should have been done by special assessment based on the cost of the project and individual areas should have been assessed for what had to be done in their area.

Chair Rodwell noted that the black mangrove was moving to higher elevation in the preserve which was an indication of sea level rise. He commented that sea level rise was not being considered and he was concerned with storm water running into the preserve.

Mr. Cote requested a complete review of what had been spent, what was going to be spent and how they were going to fund it. Mr. Lange will provide a report at their next meeting.

Mr. Lange stated that they will transfer to the new bank in July 2018. He described new banking processes. The Town was manually processing coins from the parking meters and they were trying to migrate to an electronic payment process.

## VI. ADJOURN

**MOTION:** Mr. Lombard moved to adjourn the meeting; second by Mr. ?.

**VOTE:** Motion passed unanimously.

Meeting adjourned at 10:12 a.m.

Adopted 10/8/2018 with/without changes. Motion by Jon Goggin  
(DATE)

Vote: 4-0 Signature: James Rodwell

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