

**MINUTES  
BAY OAKS RECREATIONAL CAMPUS  
ADVISORY BOARD (BORCAB)**

Town Hall  
2525 Estero Blvd.  
Fort Myers Beach, FL 33931  
**Thursday, May 11, 2017**

**I. CALL TO ORDER**

Meeting was called to order at 9:15 a.m. by Ms. Bodnar.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Members present: Dave Anderson, Becky Bodnar, Janna Holmes and Denise Monahan.  
Excused: Tom Myers, Betty Simpson and Rae Sprole.  
Council Liaison: Tracey Gore  
Staff present: Sean DePalma and Sarah Mayher.

**IV. APPROVAL OF MINUTES - April 13, 2017 (Ms. Bodnar said March 9, but they were approved at April's meeting)**

**MOTION:** Ms. Monahan moved to approve the minutes; second by Mr. Anderson.  
**VOTE:** Motion passed unanimously.

**V. PUBLIC COMMENT - no public comment.**

**VI. ITEMS FOR DISCUSSION - Department Update**

Mr. DePalma reported a drop in participation due to summer. Youth basketball was scheduled and advertised.

He noted that the lights for the gym were ordered. Roof repairs of approximately \$3,800.00 were being completed, a vendor was selected for replacing the A/C system, permits were being pulled for the pool heaters and the vendor prepped the grounds for work. The water heater for the showers was being replaced. Mr. DePalma indicated that he was developing a scope for the floor and turf services. He will meet with the Town Manager to review. Staff was streamlined and the goal was to keep hours at a consistent average of 235. A full-time position opened up and applications were being accepted.

Mr. Anderson questioned whether the showers could be tied into the geothermal heating system of the pool. Mr. DePalma did not think it was possible. He noted the commercial water heater was projected to be \$4,200.00 and repairing the old heater was roughly \$2,800.00 without a guarantee.

He reported that staff was ready for summer camp and they will go through orientation at the end of the month. The first official swim meet was scheduled for May 19, 2017 at the pool.

Ms. Monahan questioned who was taking over for Mr. Leicht. Mr. DePalma replied that athletic services had declined over the past four years and the program was being revamped. He stated that instead of one person heading athletics, a full-time coordinator will work with two to three part-time rec aids to develop various materials. He explained that the coordinator helped to facilitate the work group but the individual rec aids were also part of the planning and organization. Ms. Monahan questioned whether staffing was appropriate. Mr. DePalma replied that they were utilizing all the staff and they were working on breaking down the budget so they could pinpoint where staff spent their hours.

Ms. Bodnar questioned the physical and social aspects of the senior program. Mr. DePalma indicated that there were two groups of seniors; one was more active than the other. He noted that they were trying to balance the programming for each group. Ms. Bodnar questioned whether the social and cultural activities were being de-prioritized. Mr. DePalma explained that they were putting more emphasis in programming, i.e., the potluck and lecture series. He stated that they had to program based on demand.

Town Manager Hernstadt commented that they were looking at resources in all departments and they had to make business decisions and quantify costs. He stated that they would pick and choose what to offer based on the confines of a fixed budget.

Ms. Monahan remarked that the low enrollment numbers were not accurate or representative of what the programs could be. She stated that there had been no marketing or outreach to the community for a lot of the programs. She was encouraged to hear that decisions would not be based on enrollment alone. Town Manager Hernstadt stated that they would work on issues together.

Mr. Anderson applauded Mr. DePalma's transition to a team approach, which made better use of part-timers and spread the knowledge base. He felt it would be a more efficient and cost effective way to manage the programs.

Ms. Gore stated that Mr. DePalma was working hard to find out which programs worked and which ones did not.

Ms. Bodnar stated that the trip to the Holocaust Museum was too expensive at \$22.00. If the offering was good but the price was out of range people would not sign up for the activity. Town Manager Hernstadt questioned whether the Friends of Bay Oaks could subsidize trips. He stated they did not want to price people out of activities.

Town Manager Hernstadt suggested to Council that advisory committees should put more emphasis on developing their own work programs rather than have Town Council tell them what they could work on. He stated that Mr. DePalma would provide monthly reports on what they wanted to work on and Council would review before implementation. He tasked BORCAB with reviewing and/or updating their ordinance.

Ms. Gore noted that she was still BORCAB's liaison, but she would no longer attend meetings. Town Manager Hernstadt summarized the conversation regarding putting liaisons in a difficult situation. Mr. Anderson felt that liaisons were in a much better position to present their ideas to Council. Town Manager Hernstadt replied that three Council members would have to support the idea anyway. He stated that Ms. Gore was permitted to attend meetings if she desired.

Mr. Anderson expressed concern regarding past projects that never went anywhere. He had no problem putting in the work as long as someone followed through. Ms. Gore brought up the five-year plan and Town Manager Hernstadt explained that the plan would be discussed at the upcoming Strategic session.

Ms. Bodnar suggested that they look over the ordinance and bring corrections or changes to the next meeting.

Mr. DePalma stated that he met with Chapel regarding the bridge club and pricing. The program will stay at Chapel unless Council approves the cost. Ms. Bodnar questioned whether there was a new Bay Oaks fee schedule. Mr. DePalma replied that the fee schedule will be streamlined and more efficient. Ms. Bodnar noted that when program prices were raised in the past, participation dropped and the perception was that seniors were not interested in taking trips. Mr. DePalma replied that he used analytical data to back up true costs.

**VII. MEMBER ITEMS**

Ms. Monahan reported that the Friends of Bay Oaks were officially a 501(c)(3). They will discuss fundraising efforts and decide which funding priority was next. She requested help determining priorities. Ms. Gore will send an email blast. Mr. Anderson suggested getting a list from Mr. DePalma. Ms. Monahan replied that she would be working with Mr. DePalma.

Ms. Holmes appreciated the teamwork conversations.

Mr. Anderson thanked Mr. DePalma for volunteering at the Taste of the Beach. He appreciated Ms. Gore's participation as liaison. He discussed reasons why the senior program was the most difficult group(s) to provide coverage for. Ms. Bodnar remarked that the quality of the offerings had to come first. Ms. Gore offered to assist Ms. Bodnar with the senior program.

**VIII. PUBLIC COMMENT - no public comment.**

**IX. ADJOURNMENT**

**MOTION:** Ms. Monahan moved to adjourn; second by Ms. Holmes.

**VOTE:** Motion approved unanimously.

Meeting adjourned at 10:34 a.m.

Adopted <sup>June</sup> ~~May~~ 8 - 2017 with/without changes. Motion by \_\_\_\_\_  
(DATE)

Vote: all in favor Signature: Patricia

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