

**MINUTES
BAY OAKS RECREATIONAL CAMPUS
ADVISORY BOARD (BORCAB)**

Town Hall
2525 Estero Blvd.
Fort Myers Beach, FL 33931
Thursday, April 13, 2017

I. CALL TO ORDER

Meeting was called to order at 9:01 a.m. by Ms. Bodnar.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Members present: Dave Anderson, Becky Bodnar, Janna Holmes and Denise Monahan.

Excused: Tom Myers, Betty Simpson and Rae Sprole.

Council Liaison: Tracey Gore

Staff present: Sean De Palma and Sarah Mayher.

IV. APPROVAL OF MINUTES - March 9, 2017

MOTION: Ms. Monahan moved to approve the minutes; second by Ms. Holmes.

VOTE: Motion passed unanimously.

V. PUBLIC COMMENT - no public comment.

VI. ITEMS FOR DISCUSSION - Department Update

Mr. DePalma reported that they were co-hosting an Easter event on Saturday at Bay Oaks. Construction started on the heaters, the lighting bid closed on Tuesday and the bid for the air conditioning unit will close next week.

Participation leveled off in programs and some have been revamped to increase attendance.

The Fun Day will be held during Spring Break.

Planning for summer camp was almost complete and a marketing campaign will begin shortly.

Mr. DePalma indicated that job offers were extended to summer staff and a lifeguard would be hired.

Mr. Anderson questioned the status of the heater. Mr. DePalma replied that it should be two weeks after the permit process was completed.

Ms. Monahan questioned attendance figures. Ms. Mayher provided a handout with participation data. Mr. DePalma explained that they were capturing hours of programs and hours of staffing.

The handout was a portion of a larger spreadsheet, which will have tallies to monitor trends by different intervals. Ms. Monahan liked the contents of the report. Mr. DePalma indicated that the report was a work in progress and next month's report would provide more data on programs.

He noted that he could add Little League data to the report.

Mr. Anderson suggested noting when special events were held. Mr. DePalma discussed indentifying and replicating trends. Mr. Anderson clarified that high participation numbers on a given date might be the result of a special event and those figures would have to be discounted for accuracy. Mr. DePalma replied that he would note special events on the report.

Ms. Bodnar questioned whether non-profit groups were charged a fee for meetings. Mr. DePalma responded affirmatively and stated that past inconsistencies were being streamlined. He reported that he was meeting with Council to discuss the fee schedule including separate fees for-profit and non-profit group meetings. Ms. Monahan questioned attaching community service to fees. Mr. DePalma agreed to develop a recommendation before meeting with Council. Mr. Anderson questioned how waiving fees at Bay Oaks was accounted for. He felt they should indicate where the waived fees were pulled from in the general budget. He discussed finding a way to say what was actually being generated if everything was accounted for. Mr. DePalma discussed a disconnect in the intangible services offered by Bay Oaks. Ms. Monahan felt that the new procedures being implemented will give them a strong and accurate report for the budget.

Ms. Bodnar questioned the status for the bridge players and the potluck. Mr. DePalma spoke to the bridge players who did not want to meet at Bay Oaks due to access issues. They discussed paying rent to the church and utilize Bay Oaks' staff, leaving it the way it was or change their day and bring them back to Bay Oaks. He preferred taking bridge back as a Bay Oak's program and arrange that they meet at Chapel with staffing by Bay Oaks. The potluck group expressed a desire to stay at Chapel due to access. After meeting with the pastor and others, Mr. DePalma felt they should keep potluck at the church and expand it as a program under Bay Oaks. He will look into legalities with the Town Attorney.

Mr. DePalma was looking into utilizing space for programming at the south end of the Island by forming partnerships between public and private sectors. He reported that the average age for program usage was 53.8.

Ms. Bodnar questioned publicity for potluck. Mr. DePalma replied that potluck would be promoted as a program at Bay Oaks. Ms. Bodnar questioned non-athletic programs for seniors. Mr. DePalma replied that five different outings were advertised and it would be difficult to program for specific activities.

VII. MEMBER ITEMS

Ms. Monahan questioned whether Council gave them permission to develop a five-year plan. Ms. Gore will check. Ms. Monahan questioned the need for a civic center for information.

Mr. DePalma reported that their new sign will be installed after construction. He stated he was working on a plan with the Library and the School regarding signage and he described their ongoing relationships. He noted that the fence at the dumpster storage area was removed and the dog situation was curtailed. Ms. Monahan noted the next Friend's meeting was April 18, 2017 at 5:30 p.m. and they would discuss the swim meet on May 19, 2017. The latest TPI plan will be discussed.

Ms. Holmes was encouraged on the clarity of the participation graph provided by Mr. DePalma. She appreciated his positive changes.

Ms. Gore will present their questions to Council at their next meeting.

VIII. PUBLIC COMMENT - no public comment.

IX. ADJOURNMENT

MOTION: Mr. Anderson moved to adjourn; second by Ms. Holmes.

VOTE: Motion approved unanimously.

Meeting adjourned at 10:07 a.m.

Adopted 5-11-2017 with/without changes. Motion by _____
(DATE)

Vote: _____ Signature: _____

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